



**T**ORRANCE **C**OUNTY  
**COMMISSION MEETING**  
**MAY 22, 2019**  
**9:00 A.M.**

FOR PUBLIC VIEW, DO NOT REMOVE



## ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair

**Kevin McCall**, District 1

**Javier Sanchez**, District 3

**Wayne Johnson**, County Manager

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### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, MAY 22, 2019 @ 9:00 AM**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Motion to approve the May 8, 2019 Torrance County Board of County Commission Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE:** Approval of check disbursements.
  - B. FINANCE:** Line Item Transfers Resolution No. 2019- \_\_\_\_\_
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**11. ADOPTION OF RESOLUTION**

- A. FINANCE:** Budget Increase, Amendment to Resolution No. 2018-52.
- B. FINANCE:** DFA Budget: Line Item Adjustments Resolution No. 2019- \_\_\_\_\_
- C. DWI:** Juvenile Adjudication Fund, Grant application for FY20.

**12. APPROVALS**

- A. DWI:** Motion to approve Actual Reimbursement for travel expenses for 2019 Summer Conference.
- B. CLERK:** Motion to approve splitting of precincts 5, 6 and 13 per statue 1-3-1.
- C. PURCHASING:** Motion to approve FY19 Audit Contract with Hinkle + Landers, PC
- D. PURCHASING:** Award IFB 2019-04-CSS-1 Fog Seal.
- E. PURCHASING:** Motion to approve Animal Shelter Addition Project Change Orders.
- F. FINANCE:** Final approval of FY20 Operating Budget.
- G. GRANT COORDINATOR/EMERGENCY MANAGER:** Approval from County Manager regarding EMPG Grant Application.
- H. COMMISSION:** NMFA Grant Directive to County Manager. Commission Sanchez

**13. DISCUSSION**

- A. MAYOR DIAL:** Discussion of Fairgrounds lease between Town of Estancia and Torrance County.

**14. EXECUTIVE SESSION****15. Announcement of the next Board of County Commissioners Meeting:****16. Signing of Official Documents**



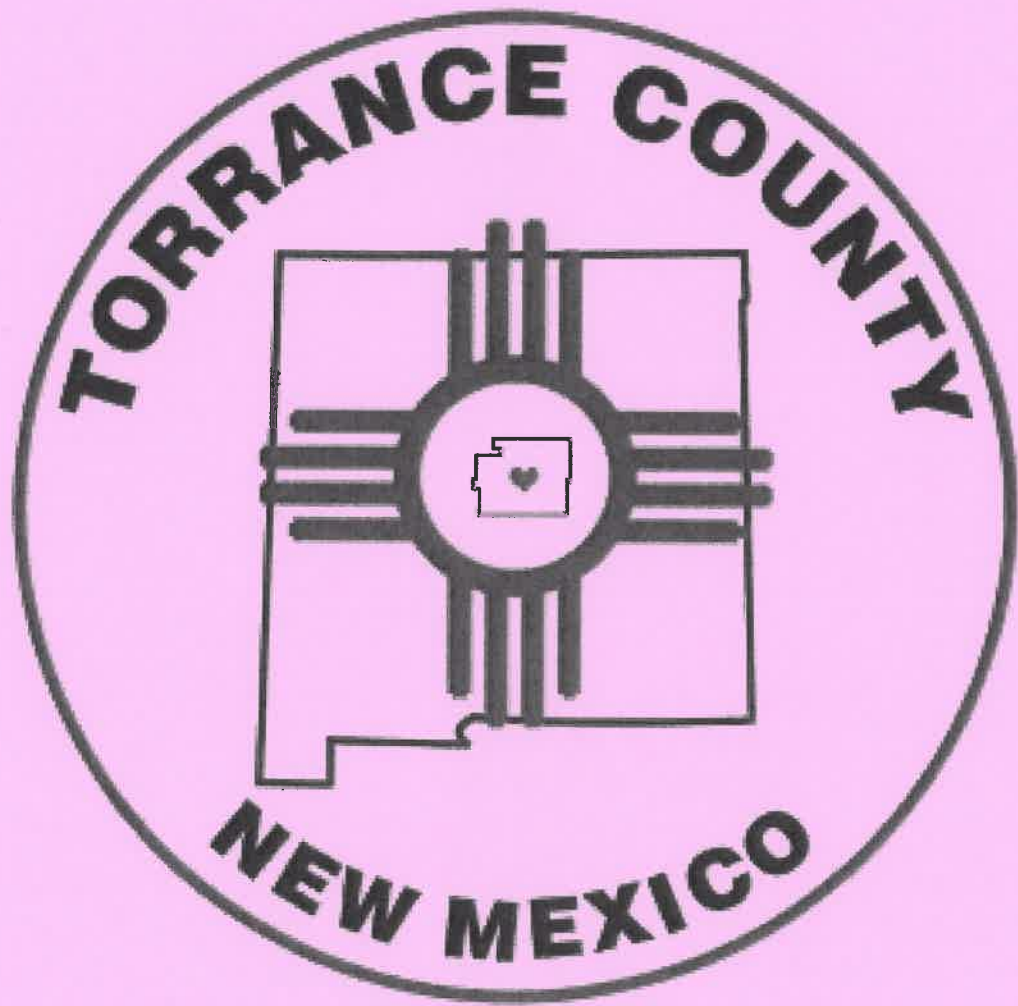
*Agenda Item  
No. 1*



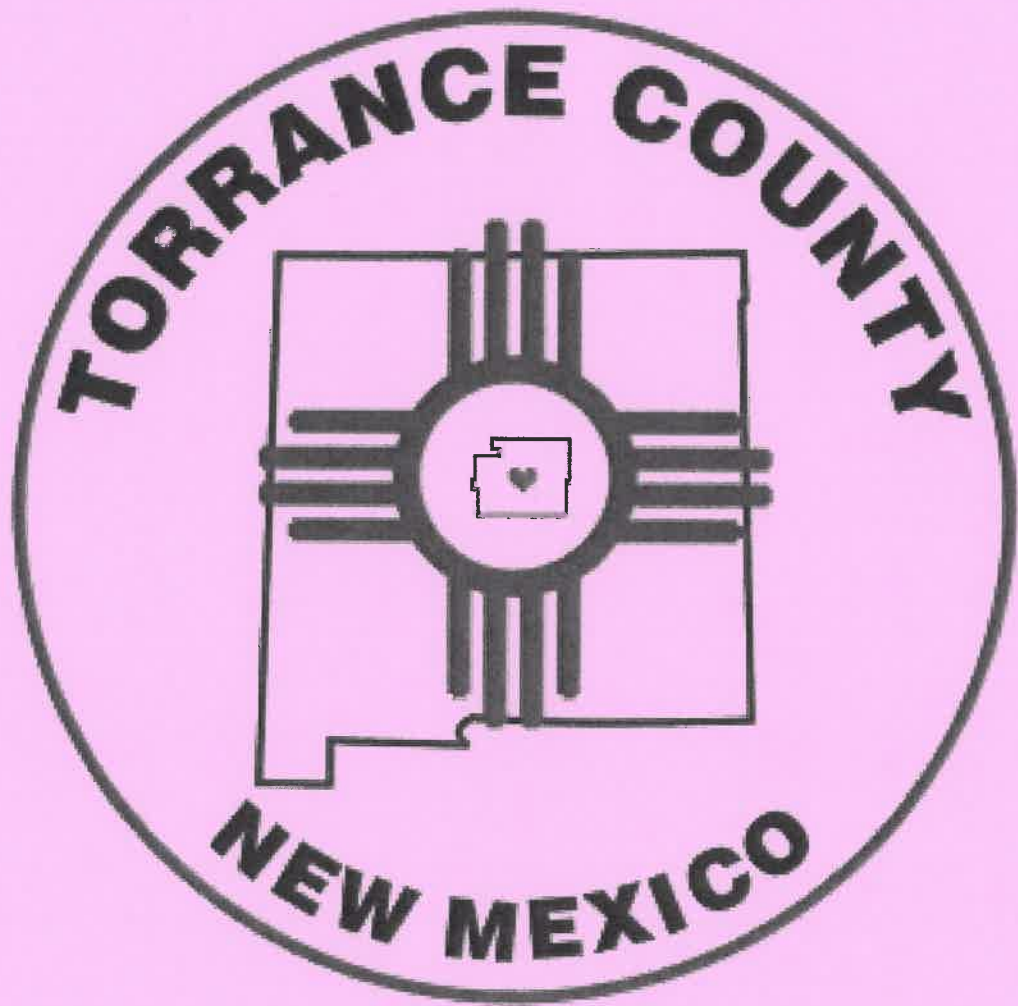
*Agenda Item  
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*Agenda Item  
No. 3*

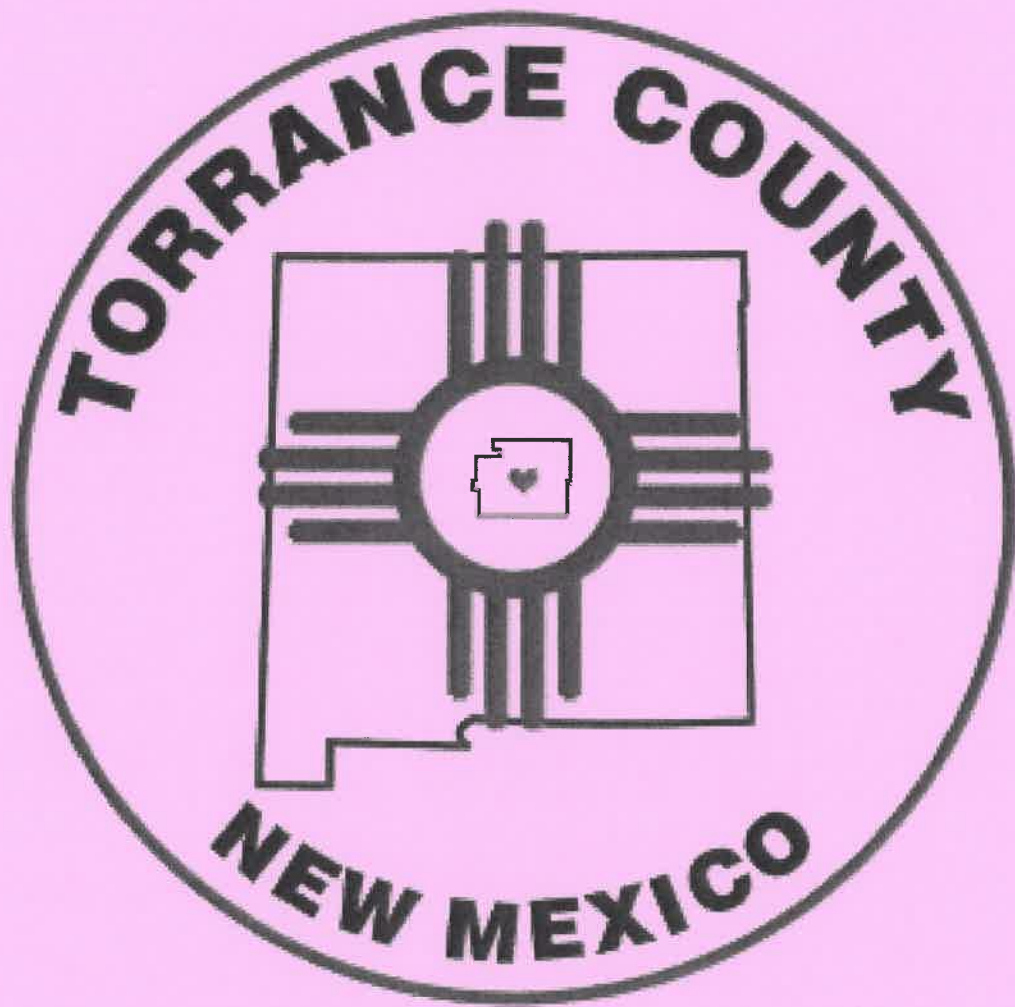


*Agenda Item  
No. 4*



*Agenda Item  
No. 5*





*Agenda Item  
No. 6*



*Agenda Item  
No. 7*



*Agenda Item  
No. 8-A*

**DRAFT COPY  
TORRANCE COUNTY BOARD OF COMMISSIONERS  
COMMISSION MEETING  
MAY 8, 2019**

**COMMISSIONERS PRESENT: RYAN SCHWEBACH -CHAIRMAN  
KEVIN MCCALL –DISTRICT 1  
JAVIER SANCHEZ –DISTRICT 3**

**OTHERS PRESENT: WAYNE JOHNSON-COUNTY MANAGER  
LINDA JARAMILLO-CLERK  
GENELL MORISS -ADMIN. ASST.**

**1. CALL MEETING TO ORDER**

Chairman Schwebach calls the May 8<sup>th</sup>, 2019 Commission Meeting to order at 9:05 A.M.

**2. PLEDGE AND INVOCATION**

Pledge lead by Belinda Garland

Invocation lead by Nick Sedillo

**3. CHANGES TO THE AGENDA**

Manager Wayne Johnson asks that item 12C (Manager: NMFA Grant Approval: (Cheryl Allen) be moved to above 10A naming it 10A-1 and item 12F (Assessor: Pictometry software approval for Assessor, Sheriff and Fire) be moved to above 10A and naming it 10A-2. Also informs Commission of changes in presentations in the Budget Hearing from the original agenda.

**4. PROCLAMATIONS**

There were no proclamations presented.

**5. CERTIFICATES AND AWARDS**

There were no certificates or awards presented.

**6. BOARD AND COMMITTEE APPOINTMENTS**

**A. MANAGER:** Rhonda King-Re-Appointment to Estancia Basin Water Planning Committee.

Ms. Rhonda King thanks the Commission for the reappointment to the Estancia Basin Water Planning Committee and says that she has enjoyed serving on the board. She states that the

water in our basin is of utmost importance. She will continue to promote good use of our water.

**Chairman Schwebach** asks for a motion to approve re-appointment of Rhonda King to the Estancia Basin Water Planning Board.

**ACTION TAKEN:** **Commissioner Sanchez** makes a motion to approve re-appointment of Rhonda King to the Estancia Basin Water Planning Committee. **Commissioner McCall** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

**B. COMMISSION:** Proposal to change Fair Board Appointment to the month of October.

**Ms. Marcie Wallin** asks that the Fair Board Appointments be changed to October. As it is now appointments can be made from May through July. **Chairman Schwebach** states that what is being asked is that the 2 current board members who are up for appointment remain on the board until October. **Ms. Wallin** answers, yes. **Mr. Wayne Johnson, Manager**, states that the Fair Board Resolution will have to be amended to make this change instead of a motion. **Chairman Schwebach** agrees and the change to the resolution will be on the next meeting agenda. **NO ACTION TAKEN/DISCUSSION ONLY.**

## 7. PUBLIC COMMENT AND COMMUNICATIONS

No public comment or communications

## 8. APPROVAL OF MINUTES

**A. COMMISSION:** Motion to approve the April 24, 2019 Torrance County Board of County Commission Minutes

**ACTION TAKEN:** **Commissioner McCall** makes a motion to approve the April 24, 2019 Torrance County Board of County Commission Minutes. **Commissioner Sanchez** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

## 9. APPROVAL OF CONSENT AGENDA

**A. COMMISSION:** Motion to approve the Consent Agenda

**ACTION TAKEN:** **Commissioner McCall** makes a motion to approve the consent agenda. **Chairman Schwebach** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

**B. FINANCE: Line Item Transfers, Resolution No. 28**

**Belinda Garland** introduces Jeremy Oliver the new Finance Director. She goes on to explain these are line item transfers in different departments and that they are all within their budget funds.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve the line item transfers. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

## 12. APPROVALS

### C. MANAGER: NMFA Grant Approval: Cheryl Allen

Ms. Allen, Grant Coordinator states that we received a letter from the New Mexico Finance Authority approving our grant application for the Torrance County Comprehensive Plan-Phase 1. It is in the amount of \$50,000.00 anything spent up to the \$50,000.00 will be paid by the New Mexico Finance Authority. Anything spent over that will be paid by Torrance County. Money will be paid to the county after the plan is completed. A consultant will be hired to complete Phase 1 of the plan. She goes into the specifics of the grant. A bid will have to go out for the consultant. Commissioner Sanchez asks when it will be advertised. Ms. Allen says she and Mr. Sedillo, procurement officer will decide on the date.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve the awarding of NMFA Grant to Torrance County and procedures to implement the grant. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

### F. ASSESSOR: Pictometry software approval for Assessor, Sheriff and Fire

Mr. Jesse Lucero, County Assessor, states that this is an ongoing conversation from the last Commission meeting. Chairman Schwebach asked the sales representative from Eagle View to come here today to give a brief overview of what they are trying to accomplish. He introduces Mr. Brian Garcia.

Mr. Brian Garcia sales rep. with Eagle View goes over the technology aspects of their software and how it is being used by different counties and states. He explains that his technology is able to capture images at a 45 degree angle vs looking at objects/building from a straight down view. With this technology appraisers can look at buildings and measure from their desks vs going out in the field in order to derive a value. With these detailed images an appraiser can tell the different structures on the properties as to livable and storage, etc. He says that these images are captured by planes that fly over selected areas.

He gives stats as to how many counties his company serves. He says that it is entirely up to the county who and which departments will be able to use this technology. Assessors throughout the states, by using this technology, have been able to assess millions of dollars in actual value. He asks if there are any questions.

Chairman Schwebach asks about the training requirements of the employees using this technology. Mr. Garcia that his company will do all the training at no cost to the county. This would be in person or online training. Chairman Schwebach says, "So the contract will cover the fly over, the software and the training, in person and on line?" Mr. Garcia states that that is correct.

**Chairman Schwebach** asks if this technology will stand up to protests by the public. **Mr. Garcia** answers, yes, it will stand up in an appeals case. **Commissioner McCall** asks about user permission and how we will protect the information they will be working with. **Mr. Garcia** says that an administrator will be assigned by the county who will be in control of the information used by employees and protection of the information they have access to. **Chairman Schwebach** who owns the pictures once they are taken. **Mr. Garcia** they are a licensing model so the county would have the rights to the images. Not an ownership product but a licensed product. There is discussion about being able to access this imagery in the event of a natural disaster. The company takes steps in assuring that imagery is safe via a hard drive and other methods. **Commissioner McCall** asks if his company will be able to sell the imagery they have collected of Torrance County and how often does it happen. **Mr. Garcia** answers, yes, we can sell the imagery we collect and in the rural setting such as Torrance County, there is not a big demand for such imagery. He explains that the trend to making this imagery available to the constituents or the county in general. He says that if you go out to larger jurisdictions there are websites from the assessor's offices that have assessments along with the imagery available to the public.

**Chairman Schwebach** asks that being a government entity will the public have access to this imagery if requested. He is thinking of this as a liability issue such as someone casing a place for entry to do damage and where are the assurances that the public is protected. **Mr. Garcia** states that is a decision by the county if this imagery is available on the internet for the public to view. He explains that at this time there is free imagery available on the internet if you google your address and your home that a "bad guy" could potentially use. **Mr. Lucero, Assessor**, says that it is not his intention that this technology be used for public use. He has in place on the internet information that can be used by the public such as maps with a hyper link to their website and their current orthoimagery. This particular software we are discussion is strictly for his office or if the manager's office deems it appropriate for others to use it. **Mr. Johnson, County Manager** informs the Commission that any record produced by the county is subject to an IPRA. **Mr. Garcia** says he is very familiar with IPRA and as far as the accessing rights of the constituent, if they were to come and request information on their property assessment the assessor would have to comply with that request in a PDF/digital form.

**Chairman Schwebach** would like to discuss the basic costs per section and the continuing costs of the fly overs. **Mr. Garcia** states that he and Mr. Lucero have been talking about the more populated areas of the county in their negotiations with a higher resolutions. In the rural areas they would be shooting with a lower resolution. Pricing is done by a square mile in addition to the resolution with the higher resolution costing more. Currently they are discussing 2 flights over a 4 year period. First flight could be paid off over a 2 year period with no interest. The second project would take place two years after this with the same payment terms. **Commissioner McCall** asks for the cost to the county in the off years. **Mr. Garcia** says that say the first year's fly over is \$100,000.00. That would be paid off at \$50,000.00 per year until the next fly over 2 years later. This would include the online access. He says that there is a safety net for the county in the event that they would not be able to do the second fly over because of budget constraints.

**Chairman Schwebach** asks what is the concept of the second fly over. He understands the need in places like Los Angeles where things are constantly changing but does not feel like we

have the same issue. He asks if Eagle View is willing to postpone the second fly over in view of this. **Mr. Garcia** says the schedule is dictated by the Assessor. The 2 year contract is what the Assessor decided would be good for his office. What his company offers is an every year flight, an every other year flight or an every 3 year flight. All this is based on growth change. **Chairman Schwebach** states that we are here because of certain budget constraints. If in the future there is money available can we re-schedule a flight sooner than we agreed upon. **Mr. Garcia** says that it would be a matter of adjusting the contract.

**Chairman Schwebach** asks for input from his fellow Commissioners. **Commissioner McCall** asks where is this money coming from and asks Assessor Lucero if he has the money in his budget. **Mr. Lucero, Assessor** says that obviously the intent was to get as many partners as possible because we all know this is an expensive project. To work it within his budget he would have to lower the coverage area which is less expensive. He says he is going to move forward with this project and his question is he going to get help from the whole county or is he going to have to do it himself. But either way he is moving forward.

The Commission is given the figures by Mr. Garcia for the first fly over as \$107,000.00 and approximately \$53,000.00 per year for 2 years. That would be for 456 square miles with the higher resolution and 117 square miles with the lower resolution. Discussion of fall fly over which could be from September through December. After this is complete it will be anywhere from a 45 to 60 day period when the imagery will be available for use which would make it available to the Assessor, if they do the first fly over at the latest in December.

**Mr. Lucero, Assessor** states that if he will have to fund this solely out of his budget he would begin on the northern side of the county in district 1 which more populated make the project smaller. He explains the difficulty is assessing properties with locked gates, people being irate because they are on their property no notifications as to when they will be on their properties and they have no authorization to go on anyone's property that has a no trespassing sign on their gate. Letters and calls are made to initiate communication. Some of the realities we face is that some properties have not been appraised since 1979.

Further discussion continues on different coverage and resolution options. **Chairman Schwebach** says he would like to dig into the budget deeper before making any kind of commitment. This will come up later in the budget hearing so there is no need for a motion at this time. **Mr. Lucero, Assessor** thanks the Commissioners for their time and moving this item up on the agenda. **NO MOTION/DISCUSSION ONLY**

## **10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

- A. COMMISSION PUBLIC HEARING:** Whether Torrance County should issue and sell Industrial Revenue Bonds up to a maximum of \$75,000,000 to finance the Repower project for High Lonesome Mesa Wind, LLC.

Motion to approve an Ordinance 2019-03 authorizing the sale of up to a maximum of \$75,000,000 of Torrance County Industrial Revenue Bonds to finance the repower, including equipment and installation of equipment and other construction necessary for the repower of the High Lonesome Mesa Wind, LLC project.



Mr. Johnson, County Manager informs the Commission that there is no one who has signed up to speak at this public hearing. Chairman Schwebach introduces Mr. Gabe Enaham. Mr. Gabe Enaham says he is the project manager for the High Mesa Wind, LLC project and gave a presentation to the Commission a few months ago. He says it is basically a re-power of the clipper turbine with new GE turbines which are more efficient and more reliable. The process will begin in June and be completed by September. Chairman Schwebach asks if there are any questions from the Commission or the public. There are none and public hearing is closed.

**At this time Commission goes back into regular session.**

Mr. Johnson, County Manager explains to the Commission that the motion should be made to approve an ordinance to authorize the issuance of Industrial Revenue Bonds up to a maximum of \$75,000.00 to finance the re-power project for High Lonesome Mesa Wind, LLC. Commissioner McCall so moved. Chairman Schwebach seconds the motion. All Commissioners in favor. **MOTION CARRIED.**

## **B. FINANCE: FY2020 Budget Hearing, Public Hearing**

Ms. Belinda Garland Finance Director explains to the Commission that this morning she placed two individual packets for requests for additional funding and special projects by department heads. She says that they had to change a little bit from what was originally placed on the agenda which is allowed for public hearings. So in order to streamline the process and better understand and keep track of what's being presented today they did create 2 different packets. The first packet is program funding and additional staff funding and the 2<sup>nd</sup> is for equipment. Chairman Schwebach continues as follows:

### **PROGRAM FUNDING**

#### **1. USDA WILDLIFE SERVICES: PROGRAM SUPPORT**

Mr. Justin Hendricks, Wild Life Specialist says he is here to request continuing support for funding fiscal year 2020. In fiscal year 2020 they were under 300,000 acres in Torrance County and protecting about 56,000 head of livestock. Most of their work is predator damage management and they do some rodent control. They are asking for \$34,000.00. Chairman Schwebach asks if this is the same as last year. Mr. Hendericks replies that it is \$1,500.00 more.

Ms. Garland Finance Director explains that the Commission does not have to make a decision after each item. What they are looking for is guidance on whether or not they want these requests to go in the final budget. Mr. Johnson, County Manager informs the Commission that at this point one of their recommendations is to give all county employees a bit of a pay raise. One reason is that we do have a minimum wage change that is coming statewide and the other is we are having problems with retaining staff and a raise would help in that regard.

It will be the direction of the Commission that will tell them which way these raises will go. They have projected about a dollar an hour but the Commission can go lower if they wish to. If they go to a dollar and hour it will use up all the projected revenue just with the raises. He would like the Commission to keep this in mind as they listen to the requests. You could do the raise but not necessarily the other requests or we can do a lower rate and some of the requests.

## 2. NEW MEXICO STATE UNIVERSITY

Ms. Garland Finance Director explains that there is no one present from the state university. She explains that this is for the Extension Office and it is the same as last year.

### Salary Schedule

Ms. Garland Finance Director explains that this is the proposed salary schedule for all employees at \$1.00 per hour and it does take in all of the projected revenue for the county. With a lessor rate you can consider the additional staff requests. Mr. Johnson, County Manager tells the Commission that this \$1.00 raise is a projected revenue raise to the county of is \$419,299.00. This raise if implemented in the salary schedule would use up roughly \$394,824.00 of the additional revenue. There will also be a PERA increase that was passed by the legislature and that is included in this projection. We have a 6.9 million dollar payroll budget and the increase would be the \$394,824.00. Tracy Sedillo, Treasurer would like to clarify one thing that Mr. Johnson said. The revenue projection is the general fund only and not the overall budget and the \$394,824.00 does not totally come from the general fund. That figure is a little bit lower. She give the figure as \$332,933.00.

## 3. TORRANCE COUNTY DOMESTIC VIOLENCE: Program Support

Ms. Anna Martinez, Domestic Violence is here to request \$46,500.00 for the continuance of this program. It is the same amount requested last year. There is a staff of 3 part time employees. They provide services for victims and the offenders of domestic violence. She describes those services. She gives statistics of those services. She explains there was a grant in the past that funded this program from CYFD for a 4 year cycle but the funding was lost 3 years ago. We are requesting the money for this last fiscal year and they will again re-apply for this 4 year grant again in January. No question from the Commissioners.

## 4. OPERATIONS: Request For An Additional Full Time Janitorial Position

Mr. Sedillo, Operations Manager states that when he took over as Operations Manager one of the things he was tasked with was building maintenance. Like everyone else he was not aware of how intense building maintenance is. With only a staff of 2 they have 12 facilities that they must maintain. He names those off. When he started his position he was bombarded with maintenance requests so he created a work order to determine the order in which these requests were handled. He goes over the excel spread sheet he handed out. He has had 38 maintenance request from January to present. He gives examples of maintenance requests and how difficult it can get for the 2 employees to handle them all. For this reason he would like to add an additional maintenance employee. He says there is some overtime built into the general

fund budget and he is willing to use some of this money to offset the hiring of the additional employee. Chairman Schwebach states the overall salary for this position would be about \$32,000. He asks how much is in the overtime budget. Mr. Sedillo says he has about \$10,000.00 in the overtime budget.

#### 5. SHERIFF: Additional Position For A Full Time Patrol Sergeant

Mr. Martin Rivera, Sheriff states that this is the only position they will be requesting. This will be for closer supervision in the field to reduce liability and to give advice immediately. The cost for this position would be about \$52,000.00. This would be about \$3.00 more than the other deputies make. Commissioner McCall asks if his department is fully staffed at this time. Sheriff Rivera says, yes, he is fully staffed as of Monday. Commissioner McCall asks if this includes PERA. Sheriff Rivera no it does not. Chairman Schwebach says with PERA it will be about \$68,000.00.

#### 6. ASSESSOR: Additional Positions

Mr. Lucero, Assessor introduces Christy Humphrey Deputy Assessor. He apologizes for not introducing her to the Commission and to the public sooner. Mr. Lucero, Assessor says he would like to give some statistical data before Ms. Humphrey speaks. Currently they are assessing 3,000 mobile homes. They currently have 5,426 residential accounts 898 commercial accounts, 2,573 vacant accounts and 19,000 accounts that are agricultural or irrigated. So the need is great. He turns it over to his deputy who has created the budget for their office.

Christy Humphrey Deputy Assessor she was tasked to look over their budget. There has been some restructuring done in their office where they have taken from higher paid positions for more mid-level positions and there are savings in the budget by doing this. She goes over the re-structuring which saved about \$19,810 in the overall budget. She goes on to the additional position that they are requesting.

In the past there was an appraiser assistant position in their office that was not filled and it got swept. It was a needed position. Right now they are sitting at about 4,000 per appraiser but that is with no support staff. The IAAO (International Association of Assessing Officers) recommends 3,000 to 5000 with support staff which their appraisers do not have. The support staff recommended by IAAO and is what they are looking to get back. The cost for that position is \$23,150.00. This does not include PERA or FICA. With the restructuring this would only increase the budget by \$6,814.00 and this does include benefits. The next position they are requesting is for a Jr. Appraiser. The cost for that is \$27,040.00. This does not include PERA and FICA. With both you are looking at \$51,000.00 to about \$52,000.00. She adds that this is where the new software would help in having employees essentially acting as Jr. Appraisers from their desks. It will help the office be more thorough, more efficient and more effective in their appraisals.

#### 7. TREASURER: Additional Position

Tracy Sedillo, Treasurer says that they have done a lot of research and they have found that there are some inconsistencies' in the reconciliation. The new position for a Treasury Controller could help build stability for the county going forward. As election officials and deputies change the knowledge isn't there to train them. In her office the Treasurer and Deputy handle all reconciliations of all funds in their office. This new employee position will be trained to do all reconciliations to keep consistency going if a new Treasurer and Deputy Treasure should come in. The salary for this new position is \$39,500.00 and with benefits it will be \$54,500.00.

She is also looking into quality control checks. With just the 2 of them it is really hard to for them to keep track of what's going on and done properly. They are receipting everyday not just during tax time. She says that they receipt for all departments. They are the county bank. The higher wage is because this position will require accounting and banking experience. At this time Mr. Johnson, County Manager thanks Ms. Sedillo for her extensive help in the budget process. She has been indispensable in creating this budget.

#### **8. ROAD DEPARTMENT: Additional Positions**

Leonard Lujan, Road Superintendent is here to ask if he can add a 3 more positions to his department. One of those is one he had before but with the continual rehiring it did not get filled. He has about 98 miles of chip seal road and he needs 2 of these employees dedicated to the chip seal roads. The funds for hiring these employees is within his budget with no increase to his budget. Because he is now paying for leases out of his capital outlay funds this frees up money in his operating budget.

Tracy Sedillo, Treasurer wants to clarify why there is additional money in Mr. Lujan's budget. A couple of years ago additional money was allotted to the County from the Forest Reserve which is Title 1 money which is designated for the road department. This money just came in and it is 95,000.00 which will roll into the 2020 budget. The new employees will start at \$12.00 per hour and it will increase to \$13.00 per hour as they gain experience. There is discussion about the maintenance of chip seal roads. Chairman Schwebach asks if the amount of \$32, 430.00 is with benefits. Mr. Lujan answers, yes.

Chairman Schwebach announces that this completes Program Funding.

#### **BASIC EQUIPMENT**

##### **1. ROAD: Cab and Chassis for Service Truck, Admin**

Leonard Lujan, Road Superintendent explains that they have a welding truck and a service truck the welding truck broke. This truck does not have a title. He would like to just buy a new truck to replace this truck and it will serve as both a welding an service truck.

##### **2. ROAD: Request To Pave The Parking Lot At the Admin. Building.**

Leonard Lujan, Road Superintendent asks for additional money to finish the county parking lot. They were allotted \$60,000 but need an additional \$30,000 to finish the project. Ms.

Garland Finance Director they will be paving the parking lot instead of chip sealing it so that is why they need the additional funding. This will come out of the Capital Outlay Fund.

### 3. ANIMAL CONTROL: Requesting The Purchase Of A New Vehicle

Cindi Sullivan, Animal Services Director says she requesting 3 vehicles. She has a 1990 Dermo now that has electrical problems and has been in and out of mechanical shops and needs replacing. She has another Dermo and a van. When she is fully staffed she has 3 animal control officers and they each need a vehicle. Chairman Schwebach asks Ms. Sullivan to explain the fully dressed pick up for \$39,000.00. She got the quote for this from Tillery's for this truck. She explains the Tommy lifts and the shell with shelves added to the pick-up. Chairman Schwebach asks the Sheriff about any vehicles he might have available. Mr. Martin Rivera, Sheriff says he has a pick-up he is willing to give them. It is a 2015 and has about 110,000 miles. Discussion follows.

### 4. ANIMAL CONTROL: Request for Additional Funds for Improvement of the Dog Kennels

Cindi Sullivan, Animal Services Director explains that she would like to purchase pro panels to replace the current metal walls which have corroded drastically over the years. The cost for these plastic panels is about \$10,000.00. The old metal panels are contaminated.

### 5. DISPATCH: Requesting Additional Funds To Purchase Small Portable Generator And Wiring

Ms. Garland Finance Director No one could be here from Dispatch due to being short staffed. Because of the crucial service they provide if the electricity goes out they will still need to provide services. They have a generator now but it won't carry the load to properly continue with their service. The amount for the generator is \$10,600.00. Mr. Johnson, County Manager explains that during the last electrical outage they were without water out there because of their well.

### 6. DISPATCH: Requesting Additional Funds To Purchase A New Backup Generator For Capilla Peak Communication Site

Ms. Garland Finance Director the generator they have out there but it is not handling the load due to all the new equipment that has been installed. The cost of this generator will be \$43,500.00. This new generator will hold more fuel.

### 7. MANAGER: Requesting Additional Funds For New Furniture, Flooring And Blinds In the Manager's Office

Mr. Johnson, County Manager explains that in his office they have desks that are broken, carpet is worn and torn and all blinds are in bad shape. He is asking for about \$15,000.00 for these improvements in his office.

### 8. ASSESSOR: Pictometry

Mr. Jesse Lucero, County Assessor informs the Commission that he has already taken on the contract with Eagle View for 3 years which will cost less. He rescinds his request.

#### **9. ASSESSOR: Property Valuation Fund-Sketch Verification & Reappraisal Management Program**

Chairman Schwebach asks if he is rescinding this also. Mr. Jesse Lucero, County Assessor says, no, but, says nothing more on this.

#### **10. Clerk: Additional Vehicle**

Linda Jaramillo, County Clerk wants to clarify that in the agenda it says I am requesting an additional vehicle but wants clarify that it is not an additional vehicle she is requesting. She has never had a vehicle. Since 1997 she and Linda Kayser have used our own vehicles for elections and our own gas and have used the road department vehicles to deliver our voting machines. She says that the initial request was a van for about \$43,000.00 but they were able to find a van for a lot less about \$35,000.00. She passes out pictures of the trailer they are currently using and the truck they pull it with and van with the lesser price. This new van would be used for mobile voting

In June or July when you approve the new polling places mobile voting will be approved also, if you agree, of course. For mobile voting you would take a voting machine 2 printers to these mobile sites. As you can see from the pictures the trailer we use now is way too big for this purpose. We would also use this same vehicle to pull the trailer when we deliver voting machines for Election Day. We would no longer be using the road department vehicles. This would make it much easier for me to move my equipment from polling place to polling place during mobile voting. I could use my own budget money to add a lift to this vehicle so that Linda and I could transport machines without needing help to load and making us self-sufficient.

When you approve the polling places and mobile voting is included it would be very difficult to transport in the big trailer. I might as well not do it. Mobile voting will give voters 5 more days of early voting. That would be 2 days in Mountainair, 1 day in McIntosh and 2 days at the Edgewood Elementary School. If she doesn't get the van then we should do away with mobile voting. I believe we should give voters, as much as possible, the opportunity to vote. More and more people are voting early. We had about 3,000 vote early in the last election and those numbers are growing. Mobile voting gives the voters an opportunity for vote early in their locations.

Chairman Schwebach asks if the trailer they have is still working. Linda Jaramillo, County Clerk replies that it is working but as an example, before she was running elections for the municipalities and schools she would have to take this big trailer for just maybe 1 machine. Chairman Schwebach asks if the present trailer would still be used. Linda Jaramillo, County Clerk yes, for delivery of voting machines on Election Day. But when we deliver voting machines and there is bad weather the trailer will not accommodate all the materials and those have to be put in the back of the pickup. To protect the materials we use a tarp for

protection. It's just not a good way to do things. The Van would pull the trailer and also offer protection for all the other materials to be delivered and makes it totally efficient.

**Chairman Schwebach** asks how much would this van be used. **Linda Jaramillo, County Clerk** It would be used for every election and we will now be having elections every year. We would put about 1,000 miles per election but this would last for many elections to come for future Clerks and Elections. **Chairman Schwebach** asks if a rental van would work just as well. **Linda Jaramillo, County Clerk** we used to rent vans it is just a lot of hassle. She goes on to say that she and Linda Kayser have never had a vehicle, she has 5 people in her office and has not increase that number and Linda Kayser was able to acquire the \$100,000 for warehouse form the legislators. She says that together they have contributed a lot to this county.

**Linda Jaramillo, County Clerk** She knows that everyone here who has requested is entitled and she feels that she too should have the proper equipment to service our voters. **Michael Godey** makes the comment that if you are going to get a vehicle that will last that long, you should get an electrical vehicle. He also says that if it lasts that long it might be antiquated. **Mr. Jesse Lucero, County Assessor** says that he has a vehicle that he is going to re-cycle and he can speak to the Clerk at another time. **Chairman Schwebach** says he would like to get an inventory of all these vehicles the county has. **Linda Jaramillo, County Clerk** asks Mr. Lucero if this vehicle would be able to accommodate a voting machine.

## 11. TORRANCE COUNTY FAIR

**Marcie Wallin, Fair Board** says that we all know that the Torrance County Fair is a big part of the Torrance County Heritage and in order for the fair board to keep promoting it in a positive way she is here to request \$75,000.00 to build an addition to the current steer barn so they can quit spending money on tents every year.

**Chairman Schwebach** states that now that everyone has made their requests the Commission will now start hashing out all the details of the budget. He asks the County Manager for direction. **Mr. Johnson, County Manager** says that now it is the Commission that gives direction as to how they will take all this information and give their opinion on how the budget should move forward and what their priorities are. **Commissioner Sanchez** says that he would like to get a better perspective he would like to see the actual projected budget. **Mr. Johnson, County Manager** says that they don't have the actual projected budget. What they did is take the last year's budget and created a salary schedule without the requested additions. He ask Commissioner Sanchez if he wants a budget with all these requests added. **Commissioner Sanchez** says he would like to see where our actuals are and a good perspective on what was spent last year at this time he can't decide what the best options are because he cannot make any comparisons.

**Chairman Schwebach** says that in his opinion he would like to concentrate on a raise for everyone across the board. He believes that we are behind the curve on competitive salaries. We have a lot of employees who have stuck with the county. When they are taken care of then we can look at additional employee requests. **Tracy Sedillo, Treasurer** answers Commissioner Sanchez's question. She says that the budget process has changed. Instead of

doing a full blown 2 step budget. Now the interim budget that is submitted will be the final budget and the only adjustments they will allow without Commission action in the form of a resolution will be to adjust the ending cash balances. This makes it difficult to complete the interim budget because we don't have actual expenditures for FY19. These won't be available till mid-July. So we are working now on projections. She also says that her last Board of Directors meeting she learned that the Governor signed a bill that de-earmarks the county gross receipts tax and no one knows how this will affect counties. There are other factors such as detention costs so they are doing their best at these projections but there will be no absolute numbers or absolute expenditures. Hopefully the projections will work.

**Mr. Johnson, County Manager** perhaps we could maintain paying for the raises first and then look at these re-structures. Basically look at the additional personal requests based upon the pay raises for established employees first and then work on the capital side of it. **Commissioner McCall** agrees and says that the request for generators by dispatch sticks out in his mind because it is public safety at stake. **Commissioner Sanchez** asks what projections do we have on detention. **Mr. Johnson, County Manager** says that we have signs saying that Core Civic is opening but as of yet they have not received a contract. They are assuming that the detention cost will remain the same until or if it does open. **Commissioner Sanchez** asks so what are those numbers for detention. **Mr. Johnson, County Manager** \$1,200,000.00 for housing. **Commissioner Sanchez** feels that we should go a middle ground in our projections in the event the prison opens.

**Mr. Johnson, County Manager** says that even if they were to walk in tomorrow with all the proper paper work to open there is no way to know as to when they would be up and running, taking prisoner and we do not know how long it would take to get our prisoners back here. **Mr. Martin Rivera, Sheriff** it would take about 2 months to get the prisoners back here from Santa Fe. The prison will still have training to do for their guards. They should be done with their training by mid-July. **Chairman Schwabach** asks Sheriff Rivera about how much saving would we have based upon our previous costs if we were to bring our prisoners back, about \$500,000.00? **Mr. Martin Rivera, Sheriff** says, yes, but in Santa Fe we do not pay medical because all prisoners are on Obama Care. We could look into doing the same here. He says it would be a savings of about \$20.00 per prisoner per day if they are brought back here to Core Civic.

**Chairman Schwabach** his line of thinking is that we need to have it our heads that if Core Civic opens it will be after we present our budget. This could potentially free up money and we have to keep in our heads what we would do with that money. **Mr. Johnson, County Manager** says that they could come in here before next Wednesday and we could start the process of adjusting our figures before the budget is presented. He believes that it will be closer to a \$250,000.00 to \$300,000.00 savings and not the \$500,000.00. **Commissioner Sanchez** says the PILT and detention are very important to him and also capital outlay. He feels that there should be more in depth conversation about these with the Board of Finance. **Mr. Johnson, County Manager** says that the Board of Finance does not make these decisions, it is the Commissioner's decision.

**Chairman Schwabach** makes the assumption that the departments that their budgets remains the same let's just leave it. He thinks the USDA request for \$1,500.00 should not be approved.



Domestic Violence-same as last year. Operation additional at \$22,000.00 should be put aside. He thinks we should leave the raises straight across the board but look at other options. As for the Sheriff's request for a sergeant ant \$68,000 should be put on the side until we see what Core Civic does. Assessor there were 3 options he feels that option 2 which slightly increases his budget we can approve. Road Department is within his budget he is inclined to allow him to hire.

Commissioner Sanchez is not aware of this meeting next week and what is the purpose of that meeting. Chairman Schwebach we discussed this and were going to announce it today. Mr. Johnson, County Manager explains that it is to get the direction of the Commission on your priorities which will shed a little more focus on the budget and see what it will look like considering those priorities. Commissioner Sanchez is there a way that we could go into the details of the projections presented to us then and prioritize the requests. He would like to work these requests at that time into the budget. Chairman Schwebach says that is what we are essentially doing now. Mr. Johnson, County Manager says that there is no way the budget can support all these request no matter how we slice them. What you are doing here today is what you are asking to be done at the next meeting. Tracy Sedillo, Treasurer the driving force here is staff and the proposed raises. What you allow will determine the budget for all the rest of the requests. The impact to the budget with the \$1.00 raise is \$332,933.00.

Chairman Schwebach moves on to capital outlay. Commissioner McCall approves the generators for Dispatch because of the safety factor for our citizens. Chairman Schwebach agrees. As for the vehicles he needs to see our inventory and what we have to work with before he commits to any of them. Mr. Johnson, County Manager says that money granted from the legislature for sheriff's vehicles might actually free up some other vehicles that we might re-purpose. He says he will get the Commission an inventory. Mr. Martin Rivera, Sheriff agrees with this. Some of these are high mileage. Chairman Schwebach says as for the Animal Control we should get those walls up. He states that this concludes the Public Hearing on the budget.

**We are now in regular Session**

## **11. ADOPTION OF RESOLUTION**

### **A. FINANCE: Budget Increase, Amendment to Resolution No. 2018-52**

Ms. Belinda Garland Finance Director explains that a resolution was passed by the previous Commission on November 14, 2018. There was some revenue coming from the equalization gross receipts tax of \$125,195.00 that authorized a budget increase. These funds were put in the new DFA program, LGBMS, and it has been hung up there since then. She says she got it un-hung about a week ago. In the interim since these funds have been hung up the funds that we were going to apply this money to, the needs have changed. One of those was money set aside for 2 new commissioners which is not going to happen before the end of this fiscal year. She would like the funds to be redirected to some maintenance contracts. Those would be for IT professional services, the administrative and judicial buildings which have needed a

multiple amount of repairs. She is looking to use these funds to cover the deficits in those maintenance contracts. She is looking to an amendment of Resolution No. 2018-52 to redirect the funds to the maintenance contracts I just mentioned.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve the amendment to Resolution 2018-52. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

## 12. APPROVALS

**A. MANAGER:** Request For Financial Support For EMWT Regional Water Association

Mr. Johnson, County Manager says that Mr. Art Swenka is here to speak on this. Mr. Art Swenka explains that EMWT was expecting to get capital outlay money from the legislature but that did not happen. They have the grant for \$3,900,000.00 at this time EMWT does not have any operating funds. They need to act on this or lose the funding by USDA. The amount that EMWT is asking for from the county is \$2,500.00. Chairman Schwebach asks if this is for today and this year's budget. Mr. Art Swenka says for today.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve \$2,500.00 for the EMWT operating funds for one time only. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

**B. COMMISSION:** Request For A Letter Of Support For The Clines Corners Wind Farm Project.

Mr. Dale Lyons, Sutter, Mills and Assoc. is here to speak on behalf of Orion Wind Energy Group. One of the milestones they must cross is getting approval from the New Mexico Public Regulation Commission for the site location and right of way determination. He is asking for letters of support from Guadalupe County and Torrance County to be included in the application to the New Mexico Public Regulation Commission and to the PRC.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve letter of support to the New Mexico the New Mexico Public Regulation Commission and PRC. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

**D PURCHASING:** Consider Award/postpone/cancel RFP # TC-Fy19-001 For Legal Services.

Mr. Johnson, County Manager asks to have this tabled until after the executive session.

**E PURCHASING:** Request approval for awarding IFB No. 2019 HFE100P Oil

Noah Sedillo, Purchasing Director explains that before the Commission they have is a sole bid we received from HFE 100P Oil for chip sealing for the road department. At the price of

\$630.77 per ton to be laid in place and not to exceed 600 tons until December 1<sup>st</sup> of this calendar year.

**ACTION TAKEN:** Chairman Schwebach makes a motion for approval of HFE 100 P Oil bid. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

### 13. DISCUSSION

#### A. Planning And Zoning: Written Report Of Special Waste Disposal, LLC (Keers) & Set BOCC Public Hearing Date.

Mr. Steve Guetschow, Planning & Zoning Director He reads the report for the record. Report hereto attached. This is for the special waste disposal for asbestos facility, Keers, for renewal of their special use permit.

**ACTION TAKEN:** Chairman Schwebach makes a motion for approval of application by Keers for special use permit and public hearing. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

#### B. COMMISSION: On Public Hearing Held On January 3, 2019. Discussion To Adopt Ordinance # (Previously Identified As Ordinance # 2019-01); Increasing The Number Of Commissioners On The Board Of County Commissioners from 3 To 5.

Chairman Schwebach says that he is the one who requested this. This was deferred in January and was put on the agenda at our last meeting as an action item. At that time you said you wanted to defer it again due to your presentations not ready or not available. He feels that he has to make his stance perfectly clear on this. At this time he is not willing to go to a 5 member Commission Board or devote any funds towards it. He believes that this county does not have a Commission problem and needs resources for others. That being said he would like to know what his intent was and what direction was on district lines and other issues. He did not want to lead anyone on because this requires a unanimous vote and he was not going to vote in favor of this.

Commissioner Sanchez wonders, why? Chairman Schwebach answers that because being commissioner for 4 months he does not feel that 2 more Commissioners resources needs to be put towards 2 more Commissioner and resources need to be put towards other things. He is not ready to do this. He feels like a lot of other issues have to be ironed out before getting 2 more Commissioners. Commissioner Sanchez and what are we to do with the imbalance and under representation of the southern part of the county. Chairman Schwebach feels that it an opinion that there is under representation of the southern part of the county. He is willing to look at this. Commissioner Sanchez under representation of the southern part of the county is not an assumption, it is a fact. It has been quantified and he would like to know why the Commission would allow such an imbalance to persist. Chairman Schwebach because he doesn't feel like the Commission will balance. He doesn't feel like it is a Commission problem.

Commissioner Sanchez what problem is it? Chairman Schwebach there are several problems and one of them is policy, the way things have been done. Not updating policies within the county. Commissioner Sanchez says here is the problem. Power is derived from, in our system of government, from elections. There is a tie between political power and actual power when we talk about government. If we were to look at the last 5 election cycles we would find some pretty interesting information. For example if you look at the City of Moriarty has 2 commissioners that represent 2 half's of Moriarty. Moriarty has a population of about 1,500 people. The City of Moriarty has about 1,300 people. Yet if you were to look at the past 5 election cycles you would see that the City of Moriarty plays a 60 percent chance of electing the Commissioner in District 2 and a 50 percent chance of electing the Commissioner in District 1. That benefit is not afforded to any other community in Torrance County. The imbalance is quantified right there. The City of Moriarty gets to have 2 commissioners but others do not.

Chairman Schwebach says that it is also the population center. He feels that Commissioner Sanchez is making the assumption that 2 commissioners are serving only Moriarty and nothing else. While they do represent the rest of the county. It is a County Commissioner and not a District Commissioner and that is the direction the county needs to go. Commissioner Sanchez says the he would differ with Commissioner Schwebach because if you look at the proclamations of support that came to the Commission the only entity that chose to withhold a proclamation was the City of Moriarty. He would say that what Commissioner Schwebach said about representing all of the county, actions speak louder than words.

Chairman Schwebach says he can't speak for the City of Moriarty or past Commissioners but he can speak for himself. Commissioner Sanchez says that he cannot see why someone would not support a 5 member board other than for the motive of concentrating power. Chairman Schwebach A five member Commission has as much potential to twist the tables as what you are insinuating with Moriarty controlling the 2 commissioners. Further Discussion Follows. Modification of maps, district lines, culture, geography, 2020 census and leadership by the Commission to make changes are discussed. Imbalances and the distribution of power are also discussed. Chairman Schwebach asks if there is any further discussion. There is none. **NO ACTION TAKEN.**

#### **14. EXECUTIVE SESSION**

##### **A. MANAGER: Limited Personnel Matters: Negotiations of Contract for Legal Council (Closed pursuant to NMSA 1978 Section 10-15-1 (H) (2))**

**ACTION TAKEN:** Chairman Schwebach makes a motion to enter into Executive Session. Commissioner McCall seconds the motion. Roll Call Vote: District 1-Yes, District 2-Yes, District 3-Yes. No discussion, all Commissioners in favor. **MOTION CARRIED**

**ACTION TAKEN:** Commissioner McCall makes a motion to reconvene from Executive Session. Chairman Schwebach seconds the motion. Roll Call Vote: District 1-Yes, District 2-Yes, District 3-Yes. No discussion, all Commissioners in favor. **MOTION CARRIED**

Chairman Schwebach states that they are now in regular session and discussed Limited Personnel Matters: Negotiations of Contract for Legal Council (Closed pursuant to NMSA 1978 Section 10-15-1 (H) (2) in executive session.

**ACTION TAKEN:** Chairman Schwebach makes a motion to allow the county manager to enter into the employment agreement with an amendment to section 1 to add a 2 year contract. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

**12-D Cancel RFP # TC-FY19-001 for legal services.**

**ACTION TAKEN:** Chairman Schwebach makes a motion to cancel RFP # TC-FY19-001 for legal services Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED.**

Noah Sedillo, Purchasing Director says he will inform the other two submittals.

**15. Announcement of the next Board of County Commissioners Meeting.**

Chairman Schwebach announces that the next meeting will be held next Wednesday at 9:00 AM to continue with budget discussions. Mr. Johnson, County Manager answers, yes, unless we get something from Core Civic then that would be added to the agenda.

**16. Signing of Official Documents**

**\*ADJOURN**

Chairman Schwebach asks for a motion to adjourn the May 8, 2019 Commission Meeting. **ACTION TAKEN:** Chairman Schwebach makes a motion to adjourn the May 8, 2019 Commission Meeting. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**MEETING ADJOURNED AT 1:51 PM**

\_\_\_\_\_  
Chairman Ryan Schwebach

\_\_\_\_\_  
Linda Jaramillo-County Clerk

\_\_\_\_\_  
Date



*Agenda Item  
No. 9-A*

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 97

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 160,632.71 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 05/15/2019 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

-----  
Kevin McCall

-----  
Javier Sanchez

-----  
Ryan Schwebach

-----  
Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

-----  
Tracy L. Sedillo

\*\* GRAND TOTAL \*\* 160,632.71

\*\*TOTAL 66,309.86

GENERAL FUND .00

\*\*DEPT 401-05-2063 COUNTY COMMISSION 28,219.25 .00

PERA MATCHING 419.31 .00

ELECTED OFFICIAL'S SALARY 333.41 .00

FULL TIME SALARIES 134.19 .00

COUNTY AUDIT 26,029.55 .00

TELECOMMUNICATIONS 225.07 .00

HEATING/GAS/PROPANE 489.78 .00

WATER/SEWER/TRASH 213.27 .00

PROFESSIONAL SERVICES 374.67 .00

\*\*DEPT 401-08-2063 PLANNING & ZONING 1,060.35 .00

PERA MATCHING 357.11 .00

FULL TIME SALARIES 398.24 .00

MILEAGE/PER DIEM 305.00 .00

\*\*DEPT 401-10-2063 COUNTY MANAGER 3,101.39 .00

PERA MATCHING 1,236.44 .00

FULL TIME SALARIES 1,378.86 .00

VEHICLE MAINTENANCE/REPAIR 17.32 .00

TELECOMMUNICATIONS 193.76 .00

OFFICE SUPPLIES 275.01 .00

\*\*DEPT 401-15-2063 ADMINISTRATIVE OFFICES MAINTENAN 2,177.96 .00

PERA MATCHING 198.42 .00

FULL TIME SALARIES 220.05 .00

TOOL ALLOWANCE 1.22 .00

MAINTENANCE CONTRACTS 303.16 .00

HEATING/GAS/PROPANE 705.68 .00

WATER/SEWER/TRASH 198.35 .00

BUILDING MAINTENANCE/REPAIR 140.66 .00

PAPER SUPPLIES 410.42 .00

JUDICIAL COMPLEX MAINTENANCE 970.46 .00

MAINTENANCE CONTRACTS 329.30 .00

HEATING/GAS/PROPANE 391.90 .00

WATER/SEWER/TRASH 249.26 .00

\*\*DEPT 401-20-2063 COUNTY CLERK 1,815.28 .00

PERA MATCHING 829.85 .00

ELECTED OFFICIAL'S SALARY 269.75 .00

FULL TIME SALARIES 655.68 .00

OFFICE SUPPLIES 60.00 .00

ELECTIONS 999.29 .00

MILEAGE/PER DIEM 108.00 .00

OFFICE SUPPLIES 891.29 .00

\*\*DEPT 401-24-2209 HEALTH DEPT BLDG MAINTENANCE 152.97 .00

HEATING/GAS/PROPANE 82.85 .00

WATER/SEWER/TRASH 70.12 .00

\*\*DEPT 401-30-2063 COUNTY TREASURER 8,324.83 .00

PERA MATCHING 980.41 .00

ELECTED OFFICIAL'S SALARY 269.75 .00



401-30-2102  
401-30-2203

FULL TIME SALARIES  
MAINTENANCE CONTRACTS

823.58  
257.05

.00  
.00

401-30-2207 TELECOMMUNICATIONS 59.27 .00  
 401-30-2219 OFFICE SUPPLIES 5,915.00 .00  
 401-30-2221 PRINTING/PUBLISHING/ADVERTISING 19.77 .00

\*\*DEPT  
 401-40-2063 COUNTY ASSESSOR 1,992.81 .00  
 401-40-2102 PERA MATCHING 940.73 .00  
 401-40-2207 FULL TIME SALARIES 1,049.91 .00  
 TELECOMMUNICATIONS 2.17 .00

\*\*DEPT  
 401-50-2063 COUNTY SHERIFF 2,482.63 .00  
 401-50-2102 PERA MATCHING 476.88 .00  
 401-50-2105 FULL TIME SALARIES 531.36 .00  
 401-50-2201 SHIFT DIFFERENTIAL/HOLIDAY .45 .00  
 401-50-2205 VEHICLE MAINTENANCE/REPAIR 330.00 .00  
 401-50-2207 MILEAGE/PER DIEM 168.00 .00  
 401-50-2219 TELECOMMUNICATIONS 2.17 .00  
 OFFICE SUPPLIES 973.77 .00

\*\*DEPT  
 401-55-2063 FINANCE DEPARTMENT 1,598.80 .00  
 401-55-2102 PERA MATCHING 466.08 .00  
 401-55-2219 FULL TIME SALARIES 519.76 .00  
 401-55-2221 OFFICE SUPPLIES 572.97 .00  
 401-55-2269 PRINTING/PUBLISHING/ADVERTISING 14.99 .00  
 MEMBERSHIP DUES/SUBSCRIPTIONS 25.00 .00

\*\*DEPT  
 401-65-2203 INFORMATION TECHNOLOGY DEPARTMENT 11,966.38 .00  
 401-65-2218 MAINTENANCE CONTRACTS 11,486.43 .00  
 EQUIPMENT MAINTENANCE/REPAIR 479.95 .00

\*\*DEPT  
 401-82-2063 ANIMAL SHELTER 1,259.59 .00  
 401-82-2102 PERA MATCHING 453.82 .00  
 401-82-2202 FULL TIME SALARIES 506.09 .00  
 401-82-2210 VEHICLE FUEL 135.29 .00  
 401-82-2272 WATER/SEWER/TRASH 119.39 .00  
 PROFESSIONAL SERVICES 45.00 .00

\*\*DEPT  
 401-90-2063 PROBATE JUDGE 187.87 .00  
 401-90-2101 PERA MATCHING 88.82 .00  
 ELECTED OFFICIAL'S SALARY 99.05 .00

\*\*TOTAL ROAD FUND 7,051.33 .00

\*\*DEPT  
 402-60-2063 COUNTY ROAD DEPARTMENT 6,533.52 .00  
 402-60-2102 PERA MATCHING 1,730.39 .00  
 402-60-2207 FULL TIME SALARIES 1,929.72 .00  
 402-60-2244 TELECOMMUNICATIONS 96.97 .00  
 MACHINERY MAINTENANCE/REPAIR 2,776.44 .00

\*\*DEPT  
 402-61-2063 COUNTY ROAD SHOP 517.81 .00  
 402-61-2102 PERA MATCHING 111.05 .00  
 402-61-2209 FULL TIME SALARIES 123.84 .00  
 HEATING/GAS/PROPANE 282.92 .00

\*\*TOTAL DISTRICT 5 VPD 3,653.86 .00

\*\*DEPT  
 405-91-2201 STATE FIRE ALLOTMENT 3,653.86 .00  
 405-91-2248 VEHICLE MAINTENANCE/REPAIR 129.50 .00  
 405-91-2266 SAFETY EQUIPMENT 2,519.93 .00  
 TRAINING 851.00 .00

405-91-2212  
PROFESSIONAL SERVICES  
DISTRICT 2 VFD  
\*TOTAL

153.43  
212.85  
.00

\*\*DEPT STATE FIRE ALLOTMENT 212.85 .00  
 406-91-2207 TELECOMMUNICATIONS 59.42 .00  
 406-91-2272 PROFESSIONAL SERVICES 153.43 .00  
 \*\*TOTAL DISTRICT 1 VFD 242.57 .00

\*\*DEPT STATE FIRE ALLOTMENT 242.57 .00  
 407-91-2248 SAFETY EQUIPMENT 89.14 .00  
 407-91-2272 PROFESSIONAL SERVICES 153.43 .00  
 \*\*TOTAL DISTRICT 3 VFD 3,300.36 .00

\*\*DEPT STATE FIRE ALLOTMENT 3,300.36 .00  
 408-91-2230 MEDICAL SUPPLIES 94.25 .00  
 408-91-2248 SAFETY EQUIPMENT 3,022.68 .00  
 408-91-2266 TRAINING 30.00 .00  
 408-91-2272 PROFESSIONAL SERVICES 153.43 .00  
 \*\*TOTAL DISTRICT 4 VFD 153.43 .00

\*\*DEPT STATE FIRE ALLOTMENT 153.43 .00  
 409-91-2272 PROFESSIONAL SERVICES 153.43 .00  
 \*\*TOTAL L.R. PROTECTION FUND 20.00 .00

\*\*DEPT COUNTY SHERIFF 20.00 .00  
 410-50-2222 FIELD SUPPLIES 20.00 .00  
 \*\*TOTAL COUNTY FIRE PROTECTION FUND 7,476.68 .00

\*\*DEPT 1/4% FIRE EXCISE TAX 7,476.68 .00  
 411-92-2218 EQUIPMENT MAINTENANCE/REPAIR 3,994.18 .00  
 411-92-2219 OFFICE SUPPLIES 3,482.50 .00  
 \*\*TOTAL COUNTY FAIR 524.44 .00

\*\*DEPT COUNTY FAIR 524.44 .00  
 412-53-2209 HEATING/GAS/PROPANE 24.44 .00  
 412-53-2272 PROFESSIONAL SERVICES 500.00 .00  
 \*\*TOTAL FIRE DEPARTMENT ADMIN 1,323.13 .00

\*\*DEPT STATE FIRE ALLOTMENT 1,323.13 .00  
 413-91-2201 VEHICLE MAINTENANCE/REPAIR 556.45 .00  
 413-91-2210 WATER/SEWER/TRASH 19.88 .00  
 413-91-2219 OFFICE SUPPLIES 487.15 .00  
 413-91-2248 SAFETY EQUIPMENT 56.22 .00  
 413-91-2266 TRAINING 50.00 .00  
 413-91-2272 PROFESSIONAL SERVICES 153.43 .00  
 \*\*TOTAL DISTRICT 6 VFD 153.42 .00

\*\*DEPT STATE FIRE ALLOTMENT 153.42 .00  
 418-91-2272 PROFESSIONAL SERVICES 153.42 .00  
 \*\*TOTAL JAIL FUND 36,387.90 .00

\*\*DEPT COMMUNITY MONITORING 384.29 .00

440-13-2063  
420-73-2102

PERA MATCHING  
FULL TIME SALARIES

181.68  
202.61

.00  
.00

\*\*DEPT 420-74-2063 TRANSPORTATION OF PRISONERS 36,003.61 .00  
 420-74-2102 PERA WATCHING 124.16 .00  
 420-74-2618 FULL TIME SALARIES 138.45 .00  
 CO/VEHICLES 35,741.00 .00  
 \*\*TOTAL 207.99 .00

\*\*DEPT 600-06-2248 RISK MANAGEMENT 207.99 .00  
 SAFETY EQUIPMENT 207.99 .00  
 \*\*TOTAL 6,937.43 .00

\*\*DEPT 605-13-2063 DWI DISTRIBUTION GRANT FY19 6,937.43 .00  
 PERA WATCHING 167.51 .00  
 605-13-2102 FULL TIME SALARIES 186.81 .00  
 605-13-2219 OFFICE SUPPLIES 2,115.13 .00  
 605-13-2248 SAFETY EQUIPMENT 1,165.98 .00  
 605-13-2271 CONTRACT - OTHER SERVICES 96.30 .00  
 605-13-2272 PROFESSIONAL SERVICES 3,205.70 .00  
 \*\*TOTAL 717.31 .00

\*\*DEPT 609-30-2219 COUNTY TREASURER 717.31 .00  
 609-30-2219 OFFICE SUPPLIES 466.75 .00  
 609-30-2272 PROFESSIONAL SERVICES 250.56 .00  
 \*\*TOTAL 1,471.92 .00

\*\*DEPT 610-40-2063 COUNTY ASSESSOR 1,471.92 .00  
 610-40-2102 PERA WATCHING 176.60 .00  
 610-40-2114 FULL TIME SALARIES 93.72 .00  
 610-40-2218 APPRAISER INCENTIVE PAY 102.40 .00  
 EQUIPMENT MAINTENANCE/REPAIR 1,099.20 .00  
 \*\*TOTAL 527.46 .00

\*\*DEPT 612-20-2203 COUNTY CLERK 527.46 .00  
 612-20-2207 MAINTENANCE CONTRACTS 501.29 .00  
 612-20-2308 TELECOMMUNICATIONS 2.17 .00  
 VOTING MACHINE STORAGE 24.00 .00  
 \*\*TOTAL 1,591.75 .00

\*\*DEPT 620-94-2215 INFRASTRUCTURE GROSS RPT 1,591.75 .00  
 620-94-2215 BUILDING MAINTENANCE/REPAIR 1,591.75 .00  
 \*\*TOTAL 2,665.70 .00

\*\*DEPT 621-96-2613 CAPITAL OUTLAY GROSS RECEIPTS TX 2,665.70 .00  
 CAPITAL OUTLAY GROSS RECEIPTS TX 2,665.70 .00  
 CO/ROAD CONSTRUCTION/RECONSTRUCT 2,665.70 .00  
 JUVENILE JUSTICE GRANT 3,950.00 .00  
 \*\*TOTAL 3,950.00 .00

\*\*DEPT 635-67-2272 CYFD JUVENILE JUSTICE GRANT FY19 3,950.00 .00  
 635-67-2272 PROFESSIONAL SERVICES 3,950.00 .00  
 \*\*TOTAL 10,248.13 .00

\*\*TOTAL HIGH LONESOME WIND P1/W 10,248.13 .00

\* DJEPL  
641-09-2272

WIND PUMP  
PROFESSIONAL SERVICES

10,248.13  
10,248.13

.00  
.00

10/24/2013

*****		*****	
**TOTAL		RURAL ADDRESSING	304.52
**DEPT		RURAL ADDRESSING	304.52
675-07-2063		PERA MARCHING	143.97
675-07-2102		FULL TIME SALARIES	160.55
**TOTAL		DOMESTIC VIOLENCE GRANT	194.25
**DEPT		WIND PIFT	194.25
690-09-2218		EQUIPMENT MAINTENANCE/REPAIR	25.50
690-09-2266		TRAINING	168.75
**TOTAL		EMERGENCY-911 FUND	5,006.42
**DEPT		911-DISPATCH CENTER	5,006.42
911-80-2063		PERA WATCHING	1,322.90
911-80-2102		FULL TIME SALARIES	1,455.42
911-80-2105		SHIFT DIFFERENTIAL/HOLIDAY	19.84
911-80-2203		MAINTENANCE CONTRACTS	885.85
911-80-2207		TELECOMMUNICATIONS	47.54
911-80-2208		ELECTRICITY	157.29
911-80-2209		HEATING/GAS/PROPANE	86.08
911-80-2210		WATER/SEWER/TRASH	746.92
911-80-2215		BUILDING MAINTENANCE/REPAIR	136.51
911-80-2272		PROFESSIONAL SERVICES	148.07
BANK01		US BANK	160,632.71
** BANK TOTALS **			160,632.71
			.00



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107474	AIRGAS USA LLC	OXYGEN USP DA MED CGA 870	408-91-2230	815119	05/02/2019		94.25
	94.25		DELIVERY FLAT FEE FUEL SURCHARGE					
	05/06/2019		PLAT FEE AIRGAS HAZMAT CHARGE					
			INVOICE #9087779373 ACCT #2296717					

STATE FIRE ALLOTMENT	94.25								
01 0	107475	ALBUQUERQUE OFFICE SYSTEMS	MODULAR FURNITURE CHANGES TO	610-40-2218	695119	05/02/2019		33370	1099.20
	1099.20		TO NICKS OLD FURNITURE					33370	
	05/06/2019		INVOICE #7379						

COUNTY ASSESSOR	1099.20							
01 0	107476	AMBITIONS TECHNOLOGY GROUP LLC	2019 TOTAL TAXES INVOICE#7626	401-65-2203	615119	05/02/2019		5164.20
	5164.20							
	05/06/2019							

INFORMATION TECHNOLOGY	5164.20								
01 0	107477	BINGHAM PLUMBING	FIND CAUSE OF SEWER GAS AT	620-94-2215	605119	05/02/2019		33768	91.75
	91.75		MORIARTY SENIOR CENTER					33768	
	05/06/2019		INVOICE #967741						

INFRASTRUCTURE GROSS R	91.75							
01 0	107478	CABBER, MAX	PLANNING AND ZONING BOARD	401-08-2205	555119	05/02/2019		61.00
	61.00		MEETING					
	05/06/2019							

PLANNING & ZONING	61.00								
01 0	107479	CANO, JOSE	DJ SERVICES FOR MORIARTY HIGH	605-13-2271	825119	05/02/2019		33707	96.30
	96.30		SCHOOL AFTER-PROM 4/13/19					33707	
	05/06/2019		TMP 041219 APPROVED BY					33707	
			NOAH SBDILLO					33707	

IWI DISTRIBUTION GRANT	96.30							
01 0	107480	CENTRAL NM ELECTRIC COOP.	ELECTRIC BILL FOR CADILLA PEAK	911-80-2208	55119	05/01/2019		157.29
	157.29		APR-19 INVOICE #METER 44481					
	05/06/2019		ACCT #8880281300					

111-DISPATCH CENTER	157.29								
01 0	107481	CHIEF SUPPLY	BRUSH 5-2	405-91-2248	845119	/ /		33614	1624.41
	1658.90		PHAZER LIGHTBAR PACKAGE (RBD)					33614	
	05/06/2019		ESTIMATED SHIPPING	405-91-2248		/ /		33614	34.49
			INVOICE #172869 ACCT #883572						

STATE FIRE ALLOTMENT	1658.90								
01 0	107482	COMPUTER CORNER INC	EOBUS PREMIUM PLUS COMPUTER	411-92-2219	835119	05/02/2019		33723	1690.00
	1690.00		TOWER SYSTEM MICROSOFT WINDOWS					33723	
	05/06/2019		10 PRO 64-BIT OEM					33723	
			INVOICE #173417 ACCT #2464732						

1/4% FIRE EXCISE TAX 1690.00



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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61.00  
05/06/2019  
MEETING 05/01/2019

PLANING & ZONING 61.00  
1 O 107484 GRAINGER, INC. 413-91-2248 685119 05/02/2019 33715 56.22  
56.22  
FLOOR BOX COVER AND CARPET  
FLANGE POLYCARBONATE, SHAP:  
ROUND 6" LENGTH, 3/8" WIDTH  
ESTIMATED SHIPPING  
INVOICE #9147472386 ACCT #  
818809576

STATE FIRE ALLOTMENT 56.22

1 O 107485 HINKLE + LANDERS, PC 401-05-2109 625119 05/02/2019 33715 26029.55  
26029.55  
TORRANCE COUNTY AUDITOR'S FEE  
INVOICE #1000030050

05/06/2019

COUNTY COMMISSION 26029.55  
1 O 107486 HORIZONS OF NEW MEXICO 401-30-2203 795119 05/02/2019 33213 13.48  
13.48  
SHREDDING (7 MONTHS)  
SHREDDING OF CONFIDENTIAL  
DOCUMENTS SERVICE DATE :3/7/19  
MONTH OF SERVICE: MAR2019

05/06/2019

COUNTY TREASURER 13.48  
1 O 107487 INDEPENDENT NEWS LLC 855119 33599 33599  
19.77  
SECOND HALF TAXES DUE  
PUBLISH 3 TIMES  
SATELLITE OFFICES  
PUBLISH 1 TIME  
INVOICE #81992

COUNTY TREASURER 19.77  
1 O 107488 JARAMILLO, LINDA 401-21-2205 745119 05/02/2019 33615 54.00  
54.00  
TRAVEL TO SANTA FE NM NM  
CLERK'S AFFILIATE MEETING

05/06/2019

LECTIONS 54.00  
1 O 107489 KAYSER, LINDA 401-21-2205 735119 05/02/2019 33615 54.00  
54.00  
TRAVEL TO SANTA FE NM  
NM CLERK'S AFFILIATE MEETING

LECTIONS 54.00  
1 O 107490 L.N. CURTIS & SONS 408-91-2248 925119 05/02/2019 33615 1860.00  
20777.00  
KNUCKLEHEAD HAZ-LO STREAMLIGHT  
MEN'S GLOBE 12" LEATHER BOOTS,  
ZIPPER SPEED LACE STRUCTURAL/  
WINDLAND/LIQUID SPLASH, CAL-OSHA  
NPPA LABELLED. SIZES 11XW, 10M,  
9W, 13M AND 8.5M.  
WOMEN'S GLOBE 12" LEATHER BOOTS,  
ZIPPER SPEED LACE STRUCTURAL/  
WINDLAND/LIQUID SPLASH, CAL-OSHA  
NPPA LABELLED. SIZES: 6.5M AND

05/06/2019

8.5M.  
PARATRECH BIEL TOOL

3615  
3615

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
11 0	107491	LANGBIL, GAIL	RES-Q-RENCH FOLDING MUFT FUNCTION SPANNER WRENCH INVOICE #INV273512/INV272783 ACCT #C35108	408-91-2248	/	/	33615	217.00

STATE FIRE ALLOTMENT 2077.00

11 0	107492	LAWSON, HARLAN	PLANNING AND ZONING BOARD MEETING 05/01/2019	401-08-2205	645119	05/02/2019		61.00
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11 0	107492	LAWSON, HARLAN	PLANNING AND ZONING BOARD MEETING 05/01/2019	401-08-2205	675119	05/02/2019		61.00
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11 0	107493	LYNCH, CATHERINE	PLANNING AND ZONING BOARD MEETING 05/01/2019	401-08-2205	665119	05/02/2019		61.00
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11 0	107494	MARLIN BUSINESS BANK	CONTRACT ON BIZHUB COPIER CONTRACT ON BIZHUB COPIER PAST DUE SALES TAX LATE CHARGES TAX ON LATE CHARGES	911-80-2203	45119	05/01/2019		525.85
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11 0	107495	MELLOY CHEVROLET	2019 CHEVY TAHOE PPV (POLICE PURSUIT RATED) GSA 70-000-16-00004 INVOICE #PC19213 SHERIFF RIVERA	420-74-2618	885119	05/02/2019		33452 33452 33452
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1 0	107496	MORTARTY PIPE & IRON	PIPE TO FIX CATTLE GUARD INVOICE #4-26-19 BILL DATE PIPE TO FIX BELLY DUMP TRAILER INVOICE #4-26-19 BILL DATE	402-60-2244	715119	05/02/2019		33677 33728
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1 0	107497	NM COALITION AGAINST DOMESTIC 168.75	ART OF FACILITATION BIP TRAINING REGISTRATION FOR CHRYSYAL MILBOURN	410-50-2222	755119	05/02/2019		33336 33336 33336
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1 0	107498	NM DEPARTMENT OF PUBLIC SAFETY BASIC INSTRUCTOR CERTIFICATION 20.00	410-50-2222	895119	05/02/2019			33584 33584
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COUNTY SHERIFF	20.00							
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01 0 107499

NM EMS BUREAU

EMT-B LICENSE RENEWAL-A. ORIO

408-91-2266

905119 05/02/2019

33477

30.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
80.00	05/06/2019		EMT-P LICENSE RENEWAL-L.GARY	413-91-2266		/ /		50.00
			INVOICE #EMSO4091967					

DATE FIRE ALLOTMENT	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	80.00	EMT-P LICENSE RENEWAL-L.GARY	413-91-2266			50.00
		INVOICE #EMSO4091967				

11-DISPATCH CENTER	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	360.00	RESEARCH & POLLING	641-09-2272	705119	05/02/2019	10248.13
		COUNTY COMMISSION REDISTRIBUTING				
		FIVE (5) SINGLE-MEMBER				
		DISTRICTS GROSS RECEIPTS TAX				
		INVOICE #101518				

END PILT	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	25.50	BLACK AND WHITE AND COLOR	630-09-2218	915119	05/02/2019	25.50
		COPIES 3/1/19-3/31/19				
		INVOICE DATE APRIL 1,2019				
		INVOICE #5056038001				
		ACCT #3940880				

END PILT	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	851.00	SCHAFER, SCOTT	405-91-2266	805119	05/02/2019	851.00
		REIMBURSEMENT OF EMT-B				
		COURSE UPON COMPLETION OF COURSE				
		SEE ATTACHED CERTIFICATE				

DATE FIRE ALLOTMENT	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	126.09	STAPLES BUSINESS ADVANTAGE	401-55-2219	35119	05/01/2019	126.09
		YELLOW PAPER, PINK PAPER, AIR				
		FRESHNER, STAMPS, INK, KLEENEX,				
		AND TAPE.				
		INVOICE #3408926559 ACCT #				
		70109685DAL				

FINANCE DEPARTMENT	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	891.29	STAPLES BUSINESS ADVANTAGE	401-21-2219	775119	05/02/2019	891.29
		XEROX DOCUMENT SCANNER, AVERY				
		LABELS, SURGE PROTECTORS,				
		ICEBERG FOLDING TABLE.				
		ACCT #394849				

CTIONS	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	295.15	STAPLES BUSINESS ADVANTAGE	609-30-2219	875119	05/02/2019	295.15
		BLACK INK CARTRIDGES,PAPER				
		TOWELS, DIGITAL LOCK SECURITY				
		SAFE, COUNTERFEIT BILL DETECTORS				
		INVOICE #3404422921,3404846832				
		ACCT #394849				

UNTY TREASURER	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	129.50	STARTERS & ALTERNATORS OF NM LEGUAD 5	405-91-2201	765119	/ /	129.50
		REBUILD ELECTRIC MOTOR FOR				
		PRIMER				

UNTY TREASURER	AMOUNT	DESCRIPTION	INVOICE #	DATE	PO #	AMOUNT
05/06/2019	129.50	STARTERS & ALTERNATORS OF NM LEGUAD 5	405-91-2201	765119	/ /	129.50
		REBUILD ELECTRIC MOTOR FOR				
		PRIMER				

STATE FIRE ALLOTMENT

129.50

INVOICE #12258



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107508	TWO GUNZ CUSTOMZ & HYDROGRAPHICSD11	PM FLUIDS OIL, OIL FILTER AND TOP OFF FLUIDS INVOICE #1513	413-91-2201	865119	/ /	33696	79.99

STATE FIRE ALLOTMENT 79.99

01 O	107509	WASTE MANAGEMENT OF NM INC.	30 YARD ROLL OFF LATR PAYMENT CHARGE FOR 12/03/2018 INVOICE #8652312 RR:PO 33045 INVOICE #8655930-0573-5 ACCT #20-91753-03006	413-91-2210	935119	05/02/2019		19.88
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STATE FIRE ALLOTMENT 19.88

01 O	107510	MS DARLEY & CO	CITROSQUERZE (4) 1-GAL BOTTLE PER CASE BUNKER GEAR CLEANER HOSE SHUTOFF CLAMP ESTIMATED SHIPPING INVOICE #17358676/17358951 ACCT #40137010	405-91-2248 405-91-2248 405-91-2248	25119	05/01/2019	33697 33697 33697	133.95 635.95 91.13
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STATE FIRE ALLOTMENT 861.03

01 O	107511	PUBLIC EMPLOYERS RETIREMENT	PERA PL2 DED PAYDAY 3/21/2019	401-05-2101	3212019	05/06/2019		333.41
	21826.25		PERA PL2 DED PAYDAY 3/21/2019	401-05-2102		/ /		134.19
			PERA PL2 DED PAYDAY 3/21/2019	401-08-2102		/ /		398.24
			PERA PL2 DED PAYDAY 3/21/2019	401-10-2102		/ /		1378.86
			PERA PL2 DED PAYDAY 3/21/2019	401-15-2102		/ /		220.05
			PERA PL2 DED PAYDAY 3/21/2019	401-15-2110		/ /		1.22
			PERA PL2 DED PAYDAY 3/21/2019	401-20-2101		/ /		269.75
			PERA PL2 DED PAYDAY 3/21/2019	401-20-2102		/ /		655.68
			PERA PL2 DED PAYDAY 3/21/2019	401-30-2101		/ /		269.75
			PERA PL2 DED PAYDAY 3/21/2019	401-30-2102		/ /		823.58
			PERA PL2 DED PAYDAY 3/21/2019	401-40-2102		/ /		952.59
			PERA PL2 DED PAYDAY 3/21/2019	401-50-2102		/ /		531.36
			PERA PL2 DED PAYDAY 3/21/2019	401-50-2105		/ /		.45
			PERA PL2 DED PAYDAY 3/21/2019	401-55-2102		/ /		519.76
			PERA PL2 DED PAYDAY 3/21/2019	401-82-2102		/ /		506.09
			PERA PL2 DED PAYDAY 3/21/2019	401-90-2101		/ /		99.05
			PERA PL2 DED PAYDAY 3/21/2019	402-60-2102		/ /		1929.72
			PERA PL2 DED PAYDAY 3/21/2019	402-61-2102		/ /		202.61
			PERA PL2 DED PAYDAY 3/21/2019	420-73-2102		/ /		123.84
			PERA PL2 DED PAYDAY 3/21/2019	420-74-2102		/ /		202.61
			PERA PL2 DED PAYDAY 3/21/2019	605-13-2102		/ /		138.45
			PERA PL2 DED PAYDAY 3/21/2019	610-40-2102		/ /		186.81
			PERA PL2 DED PAYDAY 3/21/2019	610-40-2114		/ /		93.72
			PERA PL2 DED PAYDAY 3/21/2019	675-07-2102		/ /		102.40
			PERA PL2 DED PAYDAY 3/21/2019	911-80-2102		/ /		160.55
			PERA PL2 DED PAYDAY 3/21/2019	911-80-2105		/ /		1455.42
			PERA PL2 MATCH PAYDAY 3/21/2019	401-05-2063		/ /		19.84
			PERA PL2 MATCH PAYDAY 3/21/2019	401-08-2063		/ /		419.31
			PERA PL2 MATCH PAYDAY 3/21/2019	401-10-2063		/ /		357.11
			PERA PL2 MATCH PAYDAY 3/21/2019	401-15-2063		/ /		1236.44
			PERA PL2 MATCH PAYDAY 3/21/2019	401-20-2063		/ /		198.42
			PERA PL2 MATCH PAYDAY 3/21/2019	401-30-2063		/ /		829.85
			PERA PL2 MATCH PAYDAY 3/21/2019	401-40-2063		/ /		980.41
			PERA PL2 MATCH PAYDAY 3/21/2019	401-40-2063		/ /		853.46

PERA P12 MATCH PAYDAY 3/21/2019 401-50-2063  
PERA P12 MATCH PAYDAY 3/21/2019 401-55-2063

/ /  
/ /

476.88  
466.08



BACK HOE PAYMENT INVOICE  
#19804574 ACCT #0768810-000

621-96-2613

165919 05/08/2019

882.76



330.00  
05/09/2019

ANTIFREEZE  
LABOR

401-50-2201  
401-50-2201

/ /  
/ /

33743  
33743

30.00  
75.00

330.00

ANTIFREEZE  
LABOR

401-50-2201  
401-50-2201

/ /  
/ /

33743  
33743

30.00  
75.00



1165.98  
05/09/2019

SHIPPING  
INVOICE #12504860 ACCT#3736813

605-13-2248

/ /

50.00



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
WI DISTRIBUTION GRANT		1165.98						
01 O 107532		HONSTEIN OIL CO.	INV#ZZ2254 ACCT #2445/TCANTSHEL	401-82-2202	745919	05/09/2019		135.29
	05/09/2019							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
MINIMAL SHELTER		135.29						
01 O 107533		HORIZONS OF NEW MEXICO	DESTRUCTION AND TRANSPORT OF	612-20-2203	395919	05/08/2019		14.15
	05/09/2019		INVOICE #SINV018969 ACCT #S0001010					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY CLERK		14.15						
01 O 107534		INDEPENDENT NEWS LLC	LEGAL NOTICE: RUN DATE 4/19/19	401-55-2221	105919	05/08/2019		14.99
	05/09/2019		NOTICE OF FY20 BUDGET HEARING LEGAL NOTICE-TORRANCE COUNTY COMMISSION WILL HOLD BUDGET HEARING PERTAINING TO THE 2019- 2020 OPERATING BUDGET ON MAY 8, 2019 INVOICE #82161					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
FINANCE DEPARTMENT		14.99						
01 O 107535		LOBO INTERNET SERVICES LTD	INTERNET SERVICES FOR MARCH 2019	911-80-2272	525919	05/08/2019		148.07
	05/09/2019		INVOICE #113357 ACCT#10958 MONTH(S) DOMAIN HOSTING-TORRANCE COUNTYMM.CORG, PLUS TCNM NET PRONTONET WIRELESS 10 MEG CONNECTION WITH 20 MEG BURST AT ADMIN OFFICE BACK UP CONNECTION SALES TAX INVOICE #113343 ACCT #TORCOU	401-65-2203	635919	05/09/2019		166.92

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
11-DISPATCH CENTER		148.07	INFORMATION TECHNOLOGY	166.92				
01 O 107536		LOOMIS ARMORED US, LLC	EXCESS PREMISE TIME ARMORED CAR SERVICE FUEL FEE INSURANCE FEE INVOICE #12406378 ACCT #10157072-1500	609-30-2272	125919	05/08/2019		250.56
	05/09/2019							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY TREASURER		250.56						
01 O 107537		MELLOY DODGE	FDS PURGE SOLENOID/EFTM SWITCH TO INCLUDE LABOR AND PARTS OIL CHANGE AIR FILTER INVOICE #DOC496113 ACCT#17865	413-91-2201	725919			282.54
	05/09/2019			413-91-2201				49.95
				413-91-2201				34.99

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
DATE FIRE ALLOTMENT		367.48						
01 O 107538		MOUNTAINAIR, TOWN OF	MOUNTAINAIR SENIOR CENTER/WATER	401-05-2210	65919	05/09/2019		97.48
	05/09/2019		MOUNTAINAIR SENIOR CENTER/GAS	401-05-2209				229.04

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY COMMISSION		326.52						
01 O 107539		MOUNTAINAIR, TOWN OF	MOUNTAINAIR SENIOR CENTER/WATER	401-05-2210	65919	05/09/2019		97.48
	05/09/2019		MOUNTAINAIR SENIOR CENTER/GAS	401-05-2209				229.04

1 0 107539 NMAC HEALTH CARE AFFILIATE FULL AFFILIATE MEMBERSHIP 401-55-2269 255919 05/08/2019 25.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
25.00	05/09/2019		DUBS HEALTH CARE AFFILIATE JULY 1, 2019 TO JUNE 30, 2020					
01 O	107540	NMSU, REGENTS OF	(5) DECAPITATIONS FOR RABIES CASE #1912729 (010-4-19 ACCT#C935	401-82-2272	405919	05/08/2019		32715 45.00
05/09/2019								

FINANCE DEPARTMENT 25.00

ANIMAL SHELTER	45.00
01 O 107541	NMS COMMUNICATIONS
05/09/2019	
	LONG DISTANT FAXES
	ACCT #5053842418
	612-20-2207
	401-30-2207
	401-40-2207
	401-50-2207
	NMS LONG DISTANCE SERVICES USAGE 911-80-2207
	CHARGES TAXES AND SURCHARGES
	ACCT#58541014481
	455919 05/08/2019
	285919 05/08/2019
	2.17
	2.17
	2.17
	2.17
	2.17
	47.54

COUNTY CLERK	2.17	COUNTY TREASURER	2.17	COUNTY ASSESSOR	2.17
COUNTY SHERIFF	2.17	911-DISPATC CENTER	47.54		
01 O 107542	ORKIN INC.				
05/09/2019					
	339.84				
	PEST CONTROL FOR APRIL-19				
	INVOICE#183858786				
	ACCT#25640741				
	STANDARD-MONTHLY-PC SERVICE				
	04/23/19 TAX UNAPPLIED CREDITS				
	INVOICE #182913615 ACCT#31462749				
	JUDICIAL COMPLEX PC STANDARD-				
	MONTHLY-PC SERVICE 04/23/19 TAX				
	INVOICE #182913616 ACCT				
	#31550882				
	401-05-2272				
	645919 05/09/2019				
	515919 05/08/2019				
	136.51				

911-DISPATC CENTER	136.51	COUNTY COMMISSION	84.67	JUDICIAL COMPLEX MAINT	118.66
01 O 107543	ORTIZ, ADRIAN				
05/09/2019					
	3205.70				
	TREN COURT SERVICES				
	APRIL 1-30, 2019				
	6.75% GRT INVOICE #4302019				
	605-13-2272				
	335919 05/08/2019				
	202.70				

DWI DISTRIBUTION GRANT	3205.70
01 O 107544	PENGUIN MANAGEMENT INC.
05/09/2019	
	6MTHS DEPUTY CHIEF PLAN
	6MTHS ADDITIONAL SINGLE
	407-91-2272
	406-91-2272
	408-91-2272
	409-91-2272
	AUDIO JUNE 1, 2019 TO NOVEMBER
	30, 2019
	405-91-2272
	418-91-2272
	413-91-2272
	INVOICE #54679
	235919 05/08/2019
	33785
	33785
	33785
	33785
	33785
	33785
	153.43
	153.43
	153.43
	153.42
	33785
	33785
	153.43

STATE FIRE ALLOTMENT	1074.00
01 O 107545	PLATEAU WIRELESS
05/09/2019	
	1885.36
	CIRCUIT LINES FOR FIBEROPTIC
	5/01/19-5/31/19 ACCT #3061934
	401-65-2203
	625919 05/09/2019
	1885.36

INFORMATION TECHNOLOGY 1885.36

PRUDENTIAL OVERALL SUPPLY

MATS MOPS UNIFORMS FOR ADMIN  
BUILDING

401-15-2203

575919 05/09/2019

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
05/09/2019			MATS AND MOPS FOR JUDICIAL PAPER PRODUCTS INVOICE #450500145	401-16-2203 401-15-2229	595919	05/09/2019	33792	210.64 410.42

ADMINISTRATIVE OFFICES 713.58 JUDICIAL COMPLEX MAINT 210.64								
05/09/2019	1 O	107547	QWEST CORPORATION	ESTANGLA SENIOR CENTER 505-384-5010 995B	401-05-2207	75919	05/08/2019	185.07
				MOUNTAINAIR SENIOR CENTER 505-847-2885 204B	401-05-2207	/	/	40.00

COUNTY COMMISSION 225.07								
05/09/2019	1 O	107548	QWEST CORPORATION	MONTHLY CHARGES APRIL 22, 2019 TO MAY 21, 2019	406-91-2207	215919	05/08/2019	59.42
				ACCT #505-281-9213 783B				

STATE FIRE ALLOTMENT 59.42								
05/09/2019	1 O	107549	QWEST CORPORATION	505-384-5294 082B MANAGERS FAX	401-10-2207	495919	05/08/2019	191.47
				LINE ACCT#505-384-5294 082B				

COUNTY MANAGER 191.47								
05/09/2019	1 O	107550	QWEST CORPORATION	FAX MACHINE INVOICE#BILL DATE	402-60-2207	555919	05/08/2019	96.97
				4-28-19 ACCT #5005-384-2550-082B				

COUNTY ROAD DEPARTMENT 96.97								
05/09/2019	1 O	107551	QWEST CORPORATION	FAX LINE CHARGES 28-APR-19	401-30-2207	605919	05/09/2019	57.10
				CHARGES 4.28.19 TO 5.27.19				
				ACCT #505-384-4381 889B				

COUNTY TREASURER 57.10								
05/09/2019	1 O	107552	REGISTRATION MAX, LLC.	FAIR ENTRY SOFTWARE PROGRAM	412-53-2272	265919	05/08/2019	500.00
				1 YEAR PROGRAM				
				INVOICE #3010				33774

COUNTY FAIR 500.00								
05/09/2019	1 V	107553	RMS SERVICES	MAINTENANCE CONTRACT FOR ADMIN BUILDING APRIL '19	621-96-2611	585919	05/09/2019	1222.01
				MAINT CONTRACT FOR JUDICIAL APRIL '19 INVOICE#4026/4027	621-96-2611	/	/	870.91

APITAL OUTLAY GROSS R 2092.92								
05/09/2019	1 O	107554	SALAS, LUCILLE	TRAVEL TO LECS CONFERENCE	401-50-2205	435919	05/08/2019	84.00
				ALBUQUERQUE NM				

COUNTY SHERIFF 84.00								
05/09/2019	1 O	107555	STAPLES BUSINESS ADVANTAGE	NOTE PAD HOLDER, SPIRAL NOTEBOOK	401-55-2219	85919	05/08/2019	70.06
				INVOICE #3411956211 & 3411676977				33716



CK# DATE Name Description Line Item Invoice # DATE PO # Amount

FINANCE DEPARTMENT 70.06  
 01 O 107556 STAPLES BUSINESS ADVANTAGE YELLOW PAPER, PINK PAPER, AIR 401-55-2219 95919 05/08/2019 33603 27.82  
 05/09/2019 INVOICE #3411676976 & 3411676975 STAMPS  
 ACCT #70109685DAL

FINANCE DEPARTMENT 27.82  
 01 O 107557 STAPLES BUSINESS ADVANTAGE STEEL BOOK CASE FOR VAULT 609-30-2219 115919 05/08/2019 33709 171.60  
 05/09/2019 INVOICE #3411237090 ACCT #394849

COUNTY TREASURER 171.60  
 01 O 107558 STAPLES BUSINESS ADVANTAGE CHAIRMATS 401-50-2219 325919 05/08/2019 33332 202.50  
 05/09/2019 3143.47 CUSTOM WALL SIGN (SHERIFF RIVERA 401-50-2219 33332 16.68  
 CUSTOM WALL SIGN (UNDERSHERIFF 401-50-2219 33332 16.68  
 TYROLT)  
 AA BATTERIES 401-50-2219 33332 1.75  
 EXTERNAL HARD DRIVES 401-50-2219 33332 280.00  
 AAA BATTERIES 401-50-2219 33332 79.64  
 2019 CALENDARS 401-50-2219 33332 10.08  
 256 GB MEMORY CARDS 401-50-2219 33332 366.44  
 SURFACE RT CHARGING CORD 401-50-2219 33332  
 ACCT #70109685 INVOICE #2728668, 3402218143, 3401649201, 3402027291  
 3403129516, 3403129512  
 PENCILS, BINDERS, SOAP, INK, 605-13-2219 535919 05/08/2019 33529 1476.21  
 CLEANING SUPPLIES, LYSOL WIPES, TOILET PAPER, PAPER TOWELS, CHAR GING CORD, PHONE CASE, SCREEN PROTECTOR, FOAM INSULATION FOR STORAGE BUILDING, DECORATIONS FOR TNT DANCE.  
 INVOICE# 3407390611/3407470682/ 3407247280/3406544600/3407139498 3407309636  
 PENCILS, BINDERS, SOAP, INK, 605-13-2219 545919 05/08/2019 33529 638.92  
 INVOICE #3407247278/3406693016 ACCT#70109685  
 5 TAB DIVIDERS, 1"-3" RING 401-10-2219 695919 05/09/2019 33654 54.57  
 RED CLASSIFICATION FOLDERS INVOICE #341059869 ACCT # 70109685

COUNTY SHERIFF 973.77 DWI DISTRIBUTION GRANT 2115.13 COUNTY MANAGER 54.57  
 01 O 107559 STAPLES BUSINESS ADVANTAGE DURACELL COPPERTOP AAA BATTERIES 407-91-2248 345919 05/08/2019 33695 27.58  
 05/09/2019 576.29 DURACELL COPPERTOP AA BATTERIES 407-91-2248 33695 61.56  
 CLOROX DISINFECTING WIPES 413-91-2219 33695 8.70  
 WINDEX GLASS CLEANER SPRAY 413-91-2219 33695 8.86  
 LYSOL TOILET BOWL CLEANER 413-91-2219 33695 6.80  
 V-LIGHT 3 WAY CFL FLOOR LAMP 413-91-2219 33695 32.98  
 LORELL FRONT-TO-BACK LATERAL FILE RAIL KIT 413-91-2219 33695 76.80  
 KLEENEX FACIAL TISSUE/PK 36 413-91-2219 33695 74.72

USB THUMB DRIVES/10 PACK  
METERED AIR FRESHENER DISPENSERS 413-91-2219

/ /  
/ /

33695  
33695

41.99  
77.97



CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			MASTECAN 10.25 GAL. BLACK	413-91-2219		/	33695	25.24
			METERED AIR FRESHENER 3/PK	413-91-2219		/	33695	20.54
			STAINLESS STEEL MICROWAVE	413-91-2219		/	33695	98.90
			PROCELL C BATTERY	413-91-2219		/	33695	13.65
			ACCT#394849					

TATE FIRE ALLOTMENT 576.29

1 0 107560	217.22	STAPLES BUSINESS ADVANTAGE	5 TAB DIVIDERS, 1"-3" RING	401-10-2219	675919	05/09/2019	33654	217.22
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5 TAB DIVIDERS, 1"-3" RING  
 BINDERS, RED & BLUE CLASSIFICAT  
 ION FOLDERS, LAMINATING POUCHES,  
 CALL BELL, LABEL MARKER TAPE,  
 BLACK & BLUE SHARPIE PENS, TAPE  
 DISPENSER, WALL CLOCK, CALL  
 REGISTER, LEGAL PADS, MANILLA  
 ENVELOPES, DRAWER ORGANIZER,  
 CLIPBOARDS, PRONG PASTENERS.  
 INVOICE #3409157625 ACCT#7010968

COUNTY MANAGER 217.22

1 0 107561	3.22	STAPLES BUSINESS ADVANTAGE	5 TAB DIVIDERS, 1"-3" RING	401-10-2219	685919	05/09/2019	33654	3.22
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CALL BELL INVOICE #3409354800  
 ACCT #70109685

COUNTY MANAGER 3.22

1 0 107562	140.66	TJ ENTERPRISES AUTO SUPPLY	AUTO PARTS, HARDWARE FOR	401-15-2215	565919	05/09/2019	33637	140.66
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BUILDING, VEHICLE MAINTENANCE.  
 APRIL 2019.  
 ACCT #32156

ADMINISTRATIVE OFFICERS 140.66

1 0 107563	17.32	TJ ENTERPRISES AUTO SUPPLY	2009 FORD ESCAPE WIPERS	401-10-2201	705919	/	33760	17.32
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FRONT - NAPA BEAN  
 BACK WIPER  
 INVOICE #44668 ACCT#1185

COUNTY MANAGER 17.32

1 0 107564	5000.66	TRIADIC INC.	INVOICE #1701038 ACCT #1425	401-30-2203	135919	05/08/2019		243.57
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LIVE WEB FEB MAINTENANCE CHARGE  
 LIVE WEB MAR MAINTENANCE CHARGE  
 LIVE WEB APRIL MAINTENANCE  
 CHARGE GROSS RECEIPTS TAX  
 LIVE WEB MAINTENANCE FOR THE  
 MONTHS OF FEBRUARY, MARCH, AND  
 APRIL 2019 GROSS RECEIPTS TAX  
 INVOICE #1701037 ACCT#1425  
 MARRIAGE LICENSE MAINTENANCE  
 FOR THE MONTHS OF FEBRUARY,  
 MARCH, APRIL 2019 GROSS RECEIPTS  
 TAX INVOICE #1701037 ACCT#1425  
 INVOICE #02:50.7 ACCT#1425  
 TAX

COUNTY MANAGER 17.32

1 0 107564	243.57	TRIADIC INC.	INVOICE #1701038 ACCT #1425	401-30-2203	135919	05/08/2019		243.57
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LIVE WEB FEB MAINTENANCE CHARGE  
 LIVE WEB MAR MAINTENANCE CHARGE  
 LIVE WEB APRIL MAINTENANCE  
 CHARGE GROSS RECEIPTS TAX  
 LIVE WEB MAINTENANCE FOR THE  
 MONTHS OF FEBRUARY, MARCH, AND  
 APRIL 2019 GROSS RECEIPTS TAX  
 INVOICE #1701037 ACCT#1425  
 MARRIAGE LICENSE MAINTENANCE  
 FOR THE MONTHS OF FEBRUARY,  
 MARCH, APRIL 2019 GROSS RECEIPTS  
 TAX INVOICE #1701037 ACCT#1425  
 INVOICE #02:50.7 ACCT#1425  
 TAX

COUNTY MANAGER 17.32

1 0 107564	243.57	TRIADIC INC.	INVOICE #1701038 ACCT #1425	401-30-2203	135919	05/08/2019		243.57
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LIVE WEB FEB MAINTENANCE CHARGE  
 LIVE WEB MAR MAINTENANCE CHARGE  
 LIVE WEB APRIL MAINTENANCE  
 CHARGE GROSS RECEIPTS TAX  
 LIVE WEB MAINTENANCE FOR THE  
 MONTHS OF FEBRUARY, MARCH, AND  
 APRIL 2019 GROSS RECEIPTS TAX  
 INVOICE #1701037 ACCT#1425  
 MARRIAGE LICENSE MAINTENANCE  
 FOR THE MONTHS OF FEBRUARY,  
 MARCH, APRIL 2019 GROSS RECEIPTS  
 TAX INVOICE #1701037 ACCT#1425  
 INVOICE #02:50.7 ACCT#1425  
 TAX

COUNTY MANAGER 17.32

COUNTY TREASURER 243.57 COUNTY CLERK 487.14 INFORMATION TECHNOLOGY 4269.95



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
108.98	05/09/2019		PM TO INCLUDE OIL, OIL FILTER, AIR FILTER, AND TOP OFF FLUIDS INVOICE #1514				33739	
							33739	

DATE FIRE ALLOTMENT	108.98							
1 O 107566		UNIVERSAL BACKGROUND SCREENING BACKGROUND CHECKS AND DRUG TESTS	401-05-2272		665919	05/09/2019	32809	290.00
	290.00							
05/09/2019		C.MC CURDY, J. OLIVER, B. TRAVIS						
		M.MOORE INVOICE #201904013415						

COUNTY COMMISSION	290.00							
1 O 107567		WARE, SIDNEY K	14 DAYS X 250 APRIL 2019	635-67-2272	175919	05/08/2019		3500.00
	3950.00							
05/09/2019		INVOICE #144 ACCT #19-690-15201						
		3 SSSSION X \$150 APRIL 2019						
		INVOICE #143 ACCT #19-690-15201			185919	05/08/2019		450.00

FRD JUVENILE JUSTICE	3950.00							
1 O 107568		WASTE MANAGEMENT OF NM INC.	MONTHLY TRASH PICK-UP FOR THE MONTH OF MAY INVOICE#	401-82-2210	415919	05/08/2019		119.39
	866.31							
05/09/2019		8658729-0573-8 ACCT#650-0101387						
		7-0573-5						
		TRASH SERVICES FOR MARCH			465919	05/08/2019		340.00
		INVOICE #865855-0573-7						
		ACCT#2-08123-14009						
		TRASH SERVICES FOR APRIL 2019			475919	05/08/2019		406.92
		INVOICE #865855-0573-7						
		ACCT#18-9813033003						

NIMAL SHELTER	119.39		911-DISPATCH CENTER	746.92				
1 O 107569		ZAMORA, DONNA	TRAVEL TO LEGS CONFERENCE	401-50-2205	445919	05/08/2019		84.00
	84.00							
05/09/2019		ALBUQUERQUE NM						

COUNTY SHERIFF	84.00							
1 O 107570		4 RIVERS EQUIPMENT, LLC	REPAIR ON FUEL SYSTEM FOR BLADE	402-60-2244	735919	05/09/2019	33575	2078.36
	2078.36							
05/09/2019		INVOICE #623407 ACCT#37497						

COUNTY ROAD DEPARTMENT	2078.36							
97	160632.71	/	TOTAL	2359.80	VOIDS			



*Agenda Item  
No. 9-B*

**TORRANCE COUNTY RESOLUTION# 2019-**

*Line Item Transfers*

**WHEREAS**, line item transfers within the same fund require authorization from the Torrance County Commission, and

**WHEREAS**, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

**NOW THEREFORE BE IT RESOLVED** by the Torrance County Commission

**DONE** at Estancia, New Mexico, Torrance County this 22nd day of May 2019.

**Torrance County Board of Commissioners**

**Attest:**

\_\_\_\_\_  
Kevin McCall, District 1

\_\_\_\_\_  
Ryan Schwebach, District 2

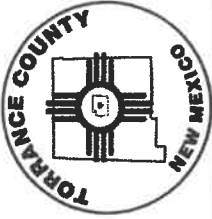
\_\_\_\_\_  
Javier E. Sanchez District 3

\_\_\_\_\_  
Linda Jaramillo  
Torrance County Clerk

**Vote Record**

Kevin McCall	yes	no	abstain	absent
Ryan Schwebach	yes	no	abstain	absent
Javier E. Sanchez	yes	no	abstain	absent





# Torrance County

## Resolution 2019-\_\_\_\_\_

### Line Item Transfer Schedule A

Funding Source:		Transfer From:			Transfer To:			Total Amount
Department	Source	Line Item	Description	Line Item	Description			
Animal Services	General	401 82 2 266	Training	401 82 2 219	Office Supplies		\$500.00	
Treasurer	General	401 30 2 266	Training	401 30 2 219	Office Supplies		\$ 600.00	
Treasurer	General	401 30 2 269	Membership Dues/Subscript	401 30 2 219	Office Supplies		\$ 65.00	
Treasurer	General	401 30 2 272	Professional Services	401 30 2 219	Office Supplies		\$ 100.00	
Treasurer	General	401 30 2 202	Vehicle Fuel	401 30 2 207	Telecommunications		\$ 100.00	
Treasurer	General	401 30 2 201	Vehicle Maint/Repair	401 30 2 207	Telecommunications		\$ 500.00	
Treasurer	Treasurer's Fee	609 30 2 205	Mileage/per diem	609 30 2 219	Office Supplies		\$ 3,000.00	
Treasurer	Treasurer's Fee	609 30 2 221	Printing/Publishing	609 30 2 272	Professional Services		\$ 800.00	
Dispatch	Emergency 911	911 80 2 236	Uniforms	911 80 2 269	Membership Dues/Subscriptions		\$ 1,000.00	
Dispatch	Emergency 911	911 80 2 236	Uniforms	911 80 2 248	Safety Equipment		\$ 3,000.00	
Operations	General	401 15 2 104	Overtime	401 24 2 215	Bldg Maint/Repair		\$ 1,000.00	
Sheriff	General	401 50 2 266	Training	401 50 2 236	Uniforms		\$ 1,000.00	
Sheriff	General	401 50 2 266	Training	401 50 2 202	Vehicle Fuel		\$ 2,500.00	
Sheriff	General	401 50 2 222	Field Supplies	401 50 2 202	Vehicle Fuel		\$ 2,000.00	
Fire Admin(413)	Fire Admin	413 91 2 248	Safety Equipment	413 91 2 208	Electricity		\$ 1,000.00	
Fire Admin(413)	Fire Admin	413 91 2 248	Safety Equipment	413 91 2 209	Heating/Gas/Propane		\$ 2,000.00	
Fire Admin(413)	Fire Admin	413 91 2 248	Safety Equipment	413 91 2 210	Water/Sewer/Trash		\$ 2,100.00	
DV Victim Rest.	DV Program	691 38 2 266	Training	691 38 2 258	Storage Rental		\$ 1,000.00	
DV Victim Rest.	DV Program	691 38 2 201	Vehicle Maint/Repair	691 38 2 219	Office Supplies		\$ 788.20	
DV Victim Rest.	DV Program	691 38 2 201	Vehicle Maint/Repair	691 38 2 272	Professional Services		\$ 150.00	
DV Victim Rest.	DV Program	691 38 2 201	Vehicle Maint/Repair	691 38 2 258	Storage Rental		\$ 600.00	
DV Victim Rest.	DV Program	691 38 2 283	Victim Support	691 38 2 258	Storage Rental		\$ 534.00	
Wind PILT	DV Grant	690 09 2 063	PERA Matching	690 09 2 207	Telecommunications		\$ 2,000.00	
Wind PILT	DV Grant	690 09 2 063	PERA Matching	690 09 2 281	Equipment Leases		\$ 186.80	
Wind PILT	DV Grant	690 09 2 63	PERA Matching	690 09 2 266	Telecommunications		\$ 300.00	
Wind PILT	DV Grant	690 09 2 063	PERA Matching	690 09 2 65	Health Insurance Match		\$ 150.00	
Wind PILT	DV Grant	690 09 2 063	PERA Matching	690 09 2 219	Office Supplies		\$ 500.00	
Risk Management	Safety Program	600 06 2 103	Part Time Salaries	600 06 2 269	Membership Dues/Subscriptions		\$ 300.00	
Risk Management	Safety Program	600 06 2 103	Part Time Salaries	600 06 2 221	Printing/Publishing		\$ 500.00	
Risk Management	Safety Program	600 06 2 103	Part Time Salaries	600 06 2 219	office Supplies		\$ 1,000.00	
Risk Management	Safety Program	600 06 2 103	Part Time Salaries	600 06 2 202	Vehicle Fuel		\$ 1,000.00	
Road Shop	Road	402 60 2 607	Grader Loans/Leases	402 60 2 219	Office Supplies		\$ 1,000.00	
<b>TOTAL</b>							<b>\$ 31,274.00</b>	

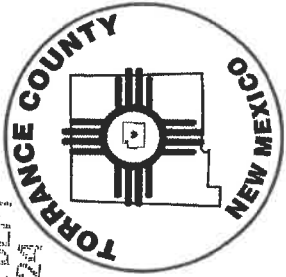








REC'D FINANCE DEPT  
19 MAY 7 PM 12:24



# TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2266	Training	401-50-2236	Uniforms	\$ 1,000.00
401-50-2266	Training	401-50-2202	Vehicle Fuel	\$ 2,500.00
401-50-2222	Field Supplies	401-50-2202	Vehicle Fuel	\$ 2,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason for Transfer:**

Transfer to cover purchases until the end of the fiscal year and negative line item balances.

*Stephanie T...*

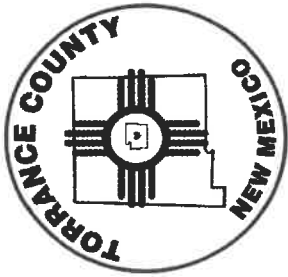
Signature

5/6/19

Date







# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

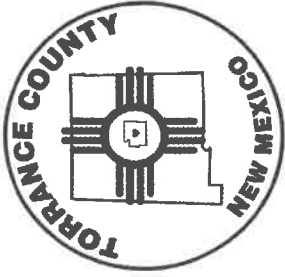
Safety

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
600-06-2103	Part Time Salaries	600-06-2269	Membership Dues/Sub	300.00
600-06-2103	Part Time Salaries	600-06-2221	Printing/Publishing	500.00
600-06-2103	Part Time Salaries	600-06-2219	Office Supplies	1,000.00
600-06-2103	Part Time Salaries	600-06-2202	Fuel	1,000.00
<b>Reason for Transfer:</b>				
Transferring money to cover operating costs				

Signature: *Gary Sedillo*

Date: 5.14.19



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: \_\_\_\_\_

Treasurer \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-30-2266	Training	401-30-2219	Office Supplies	\$ 600.00
401-30-2269	Membership Dues/Subscriptions	401-30-2219	Office Supplies	\$ 65.00
401-30-2272	Professional Services	401-30-2219	Office Supplies	\$ 100.00
401-30-2202	Vehicle Fuel	401-30-2207	Telecommunication	\$ 100.00
401-30-2201	Vehicle Maint/Repair	401-30-2207	Telecommunication	\$ 500.00
609-30-2205	Mileage/Per Diem	609-30-2219	Office Supplies	\$ 3,000.00
609-30-2221	Printing/Publishing	609-30-2272	Professional Services	\$ 800.00
<b>Reason for Transfer:</b>				
Transferring money to cover operating costs				

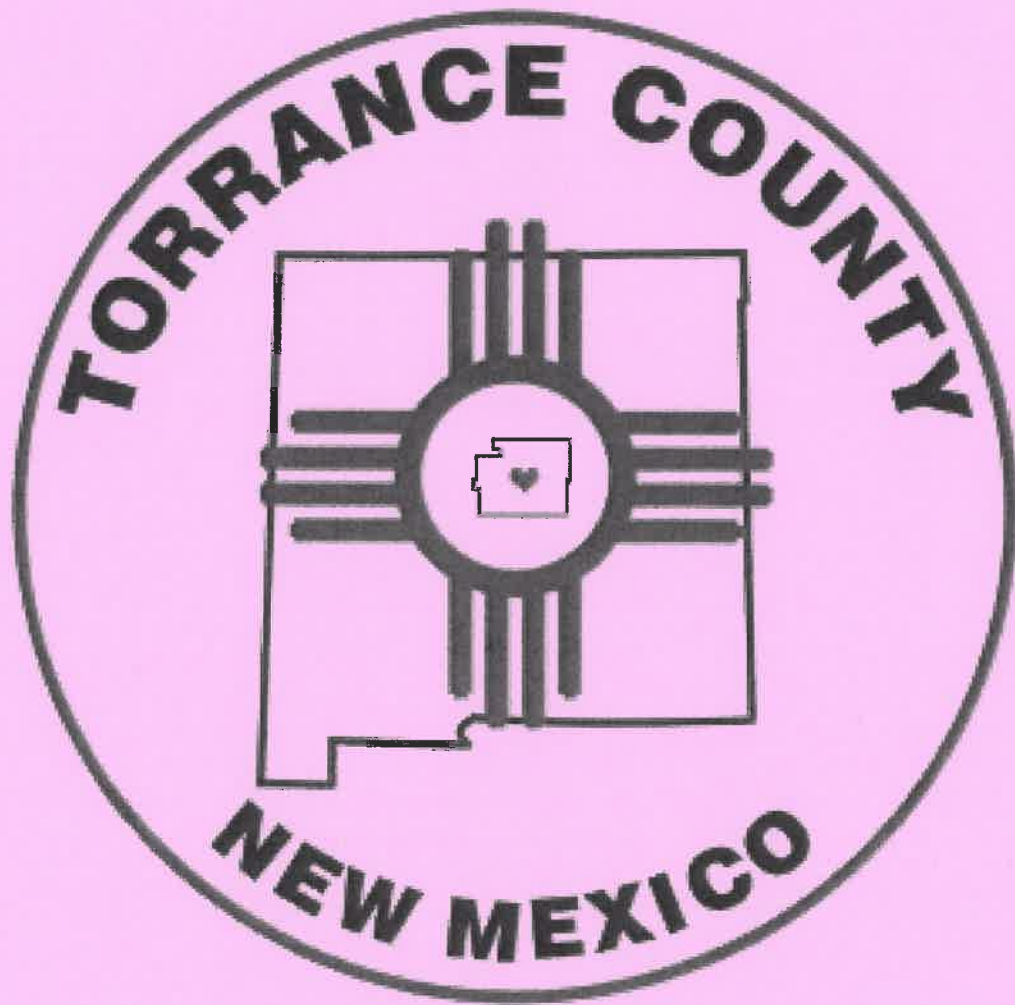
Signature: *Ray Sedels*

Date: 5.14.19

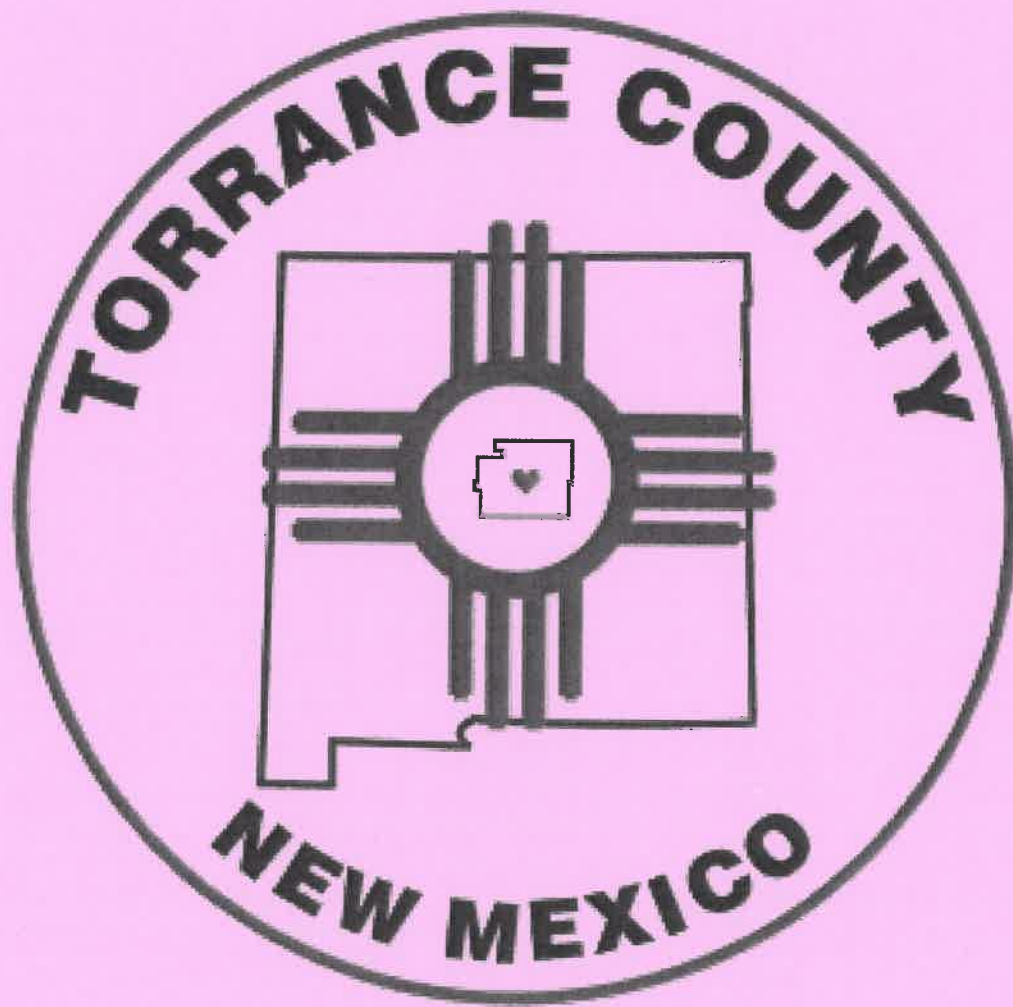








*Agenda Item  
No. 10*



*Agenda Item  
No. 11-A*



*Agenda Item  
No. 11-B*



*Agenda Item  
No. 11-C*



## TORRANCE COUNTY RESOLUTION

Resolution No. 2019-

**A RESOLUTION AUTHORIZING TORRANCE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE JUVENILE ADJUDICATION PROGRAM.**

**WHEREAS**, the Legislature enacted Section 34-16-1 NMSA 1978 establishing a juvenile adjudication fund grant program to fund programs providing alternative procedures of adjudication for juveniles charged with traffic offenses and other misdemeanors.; and

**WHEREAS**, the Legislature enacted Section 66-8-116.3 NMSA 1978 as amended, creating the juvenile adjudication fund by assessing fees levied and collected; and

**WHEREAS**, the County or Municipality along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for supplemental program funding.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the TORRANCE COUNTY that the chair, on behalf of the Governing Body and all participating agencies, hereby authorizes the submission of the FY20 application for the Juvenile Adjudication Fund under the regulations established by the Local Government Division, 2.110.5 NMAC.

**APPROVED AND ADOPTED** by the governing body at its meeting of  
May 22, 2019.

\_\_\_\_\_  
Ryan Schwebach, Commission Chair

Attest:

\_\_\_\_\_  
County or Municipality Clerk (SEAL)

**FY20 Juvenile Adjudication Funding Application Cover Sheet  
Local Government Division - DFA**

**Applicant/Grantee:** TORRANCE COUNTY

**Program Coordinator:**

**Name:** Tracey Master  
**Address:** PO Box 48  
**City, State, Zip:** Estancia NM 87016  
**Telephone:** 505-705-0332  
**E-Mail:** tmaster@tcnm.us

**Fiscal Agent as listed on current W-9:**

**Contact Person:** Tracy Sedillo  
**Mailing Address:** PO Box 318  
**City, State, Zip:** Estancia, NM 87016  
**Telephone:** 505-544-4802  
**E-Mail:** tsedillo@tcnm.us

**Budget**

**Dollar amount requested:** 25,725.00  
**In-Kind Match** 25,725.00  
**Total:** 51,450.00

**Authorization**

I authorize the applicant to submit this application for funding from the State of New Mexico. To the best of my knowledge, the information presented in the application is true and correct.

Ryan Schwebach, Commission Chair  
**County/City Official (Print name and title)**

\_\_\_\_\_  
**Signature**

5/22/2019  
**Date**

Dr. Tracey Master, DWI Prevention Program Coordinator  
**Program Coordinator (Print name)**

\_\_\_\_\_  
**Signature**

5/22/2019  
**Date**



*Agenda Item  
No. 12-A*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4701 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)  
Email: [torrance@torrancecountynm.org](mailto:torrance@torrancecountynm.org)



**County Commission**  
Commissioner Kevin McCall, District 1  
Chairman Ryan Schwebach, District 2  
Commissioner Javier Sanchez, District 3

**County Manager**  
Wayne Johnson

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Tracey Master DWI  
First Last Department / Company / Organization Name

5/2/2019

Today's Date: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

505-705-0332

Telephone number/Extension: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: tmaster@tcnm.us

Is this request for the next Commission meeting? \_\_\_\_\_

If no, date of Commission Meeting: May 22, 2019

**Brief explanation of business to be discussed:**

*Request approval for actual reimbursement for travel expenses for employees who are attending the NMC Annual Conference in Clovis in June 2019.*

Is this a Resolution , Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee? **PENDING** If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? **PENDING**

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? **YES NO** Comptroller Initials: \_\_\_\_\_

No Impact

Change in current fund

Raise Budget (allow 45 days after Commission approval)

Change in funds (allow 45 days after Commission approval)

Reduction

Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_





*Agenda Item  
No. 12-B*

## Linda Jaramillo

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**From:** Linda Jaramillo  
**Sent:** Wednesday, May 01, 2019 4:55 PM  
**To:** Ryan Schwebach; Kevin McCall; 'jsanchez@tcnm.us'; Wayne Johnson; Belinda Garland  
**Subject:** Precinct Split Information.pdf  
**Attachments:** Precinct Split Information.pdf

Good Afternoon,

After our clerk's affiliate meeting on Monday and Tuesday I have some information for you as to the division of precincts. We were told that the Commission must split those precincts within our county which meet the criteria that I have attached. Precincts 5, 6 and 13 meet the attached criteria. They are as follows:

1. 1-3-1 which states that a precinct shall be divided if more than 750 votes were cast by voters of that precinct at a general election or 2,500 persons reside within the boundaries of the precinct
2. My totals for votes cast in general election for precincts 5, 6 and 13 which meet the criteria of total votes cast in a general election
3. Population of 5, 6 and 13 from the 2010 Census which meet the population criteria. Provided by Mr. Michael Sharp of Research and Polling.
4. Our Current Precinct Map
5. Proposed precinct splits suggested by Mr. Michael Sharp of Research and Polling.

**Please note** that we were told at the meeting by Senator Daniel Ivey Soto and the Secretary of State representatives that these splits are to be completed by May 31<sup>st</sup> of this year. I was told by Mr. Michael Sharp that he would be available to come to a Commission Meeting and discuss his proposed splits. The state is paying Mr. Sharp for his work with the counties. Mr. Sharp also said that as long as we have these splits in place by the time the Commission designates the polling places by June or July that would be soon enough.

It is my suggestion that we split them. I do have an issue with the split in 6. In his split he takes some of precinct 11. These two do not share the same Senate District. We will have to discuss this with Mr. Sharp and see if he cannot take any of precinct 11 into his split. Also we are going to VCCs and I will just have to adjust the consolidated precincts to include the new precincts created.

Linda Jaramillo

1 Chapter 240, Section 50, as amended) is amended to read:

2 "1-3-1. NATURE OF A PRECINCT--MAPS.--

3 A. Each precinct as nearly as practicable shall be  
4 composed of contiguous and compact areas having clearly  
5 definable boundaries. All precinct boundaries shall comply  
6 with the provisions of the Precinct Boundary Adjustment Act.

7 B. A precinct shall be divided or its boundaries  
8 adjusted if the precinct has had more than:

9 (1) seven hundred fifty votes cast by voters  
10 of that precinct at a general election, based on the two most  
11 recent general elections; or

12 (2) two thousand five hundred persons  
13 residing within the boundaries of the precinct, based on the  
14 most recent federal decennial census.

15 C. A precinct may be combined with another  
16 precinct or its boundaries adjusted if the precinct has had  
17 less than:

18 (1) one hundred votes cast by voters of that  
19 precinct at a general election, based on the two most recent  
20 general elections; or

21 (2) five hundred persons residing within the  
22 boundaries of the precinct, based on the most recent federal  
23 decennial census.

24 D. A precinct shall not be combined with an  
25 adjoining precinct as provided in Subsection C of this

**Precinct 5 (Moriarty-Edgewood Admin. Bldg.) Stand-Alone VCC Precinct**

Precinct 5: 1,997 registered voters

2016 Presidential Election: Absentee: 132 Early: 598 Election Day: 561 TOTAL: 1291  
Ballot on Demand: 3 2 voting machines 8 poll officials

**Precinct 6 and 13 Consolidated to the Moriarty Civic Center (VCC)**

Precinct 6 (Catholic Center) 1,630 registered voters

Precinct 13 (Civic Center) 1,338 registered voters

Total Registered Voters in Both Precincts: 2,968

Precinct 6

2016 Presidential Election: Absentee: 79 Early: 538 Election Day: 393 TOTAL: 1,010

Precinct 13

2016 Presidential Election: Absentee: 54 Early: 447 Election Day: 306 TOTAL: 807  
Total Voted in 2016 Presidential Election: 1,817 Election Day: 699

Ballot on Demand: 4 3 Voting Machines 10 poll officials

## Linda Jaramillo

---

**From:** Michael Sharp <msharp@rpinc.com>  
**Sent:** Wednesday, January 30, 2019 4:30 PM  
**To:** Linda Jaramillo  
**Subject:** RE: Precincts 5, 6, 7 and 13 splits

Hi Linda,

Below is a table with population counts from the 2010 Census.

	2010 Census	
	Total	
Precinct	Population	
5	1379	
<del>105</del> (17)	1847	
Precinct 5 pre-split	3226	
Precinct		
6	1918	
<del>106</del> (18)	810	
Precinct 6 pre-split	2728	
Precinct		
13	1525	
<del>113</del> (19)	751	
Precinct 13 pre-split	2276	

Michael

**From:** Linda Jaramillo [mailto:LJaramillo@tcnm.us]  
**Sent:** Wednesday, January 30, 2019 2:23 PM  
**To:** Michael Sharp  
**Subject:** RE: Precincts 5, 6, 7 and 13 splits

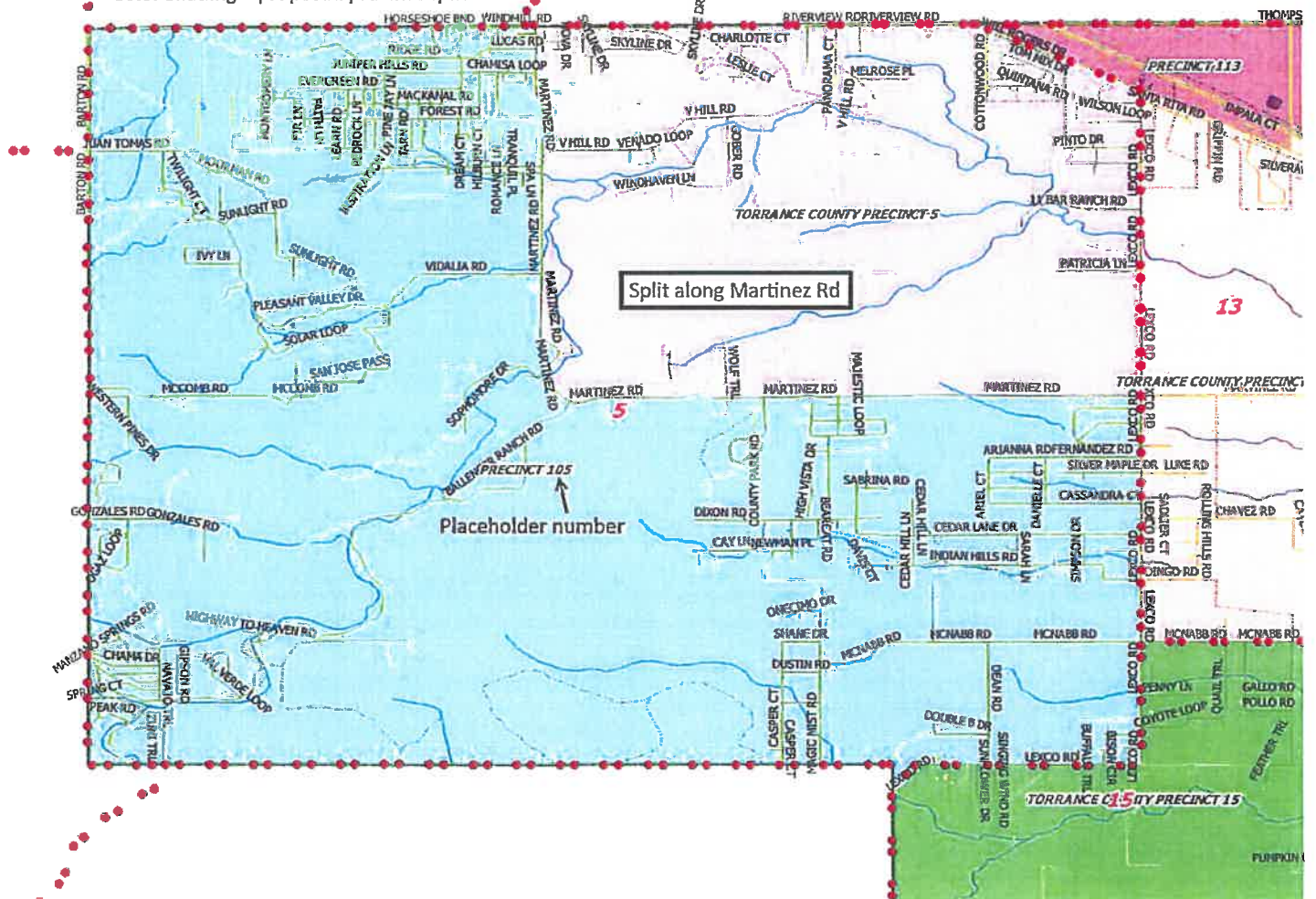
Thank you Michael,

You are such a God sent when it comes to redistricting. I truly appreciate your expertise and you are just such a nice guy to work with. Can you tell me the population in each of the splits, please? Linda J.



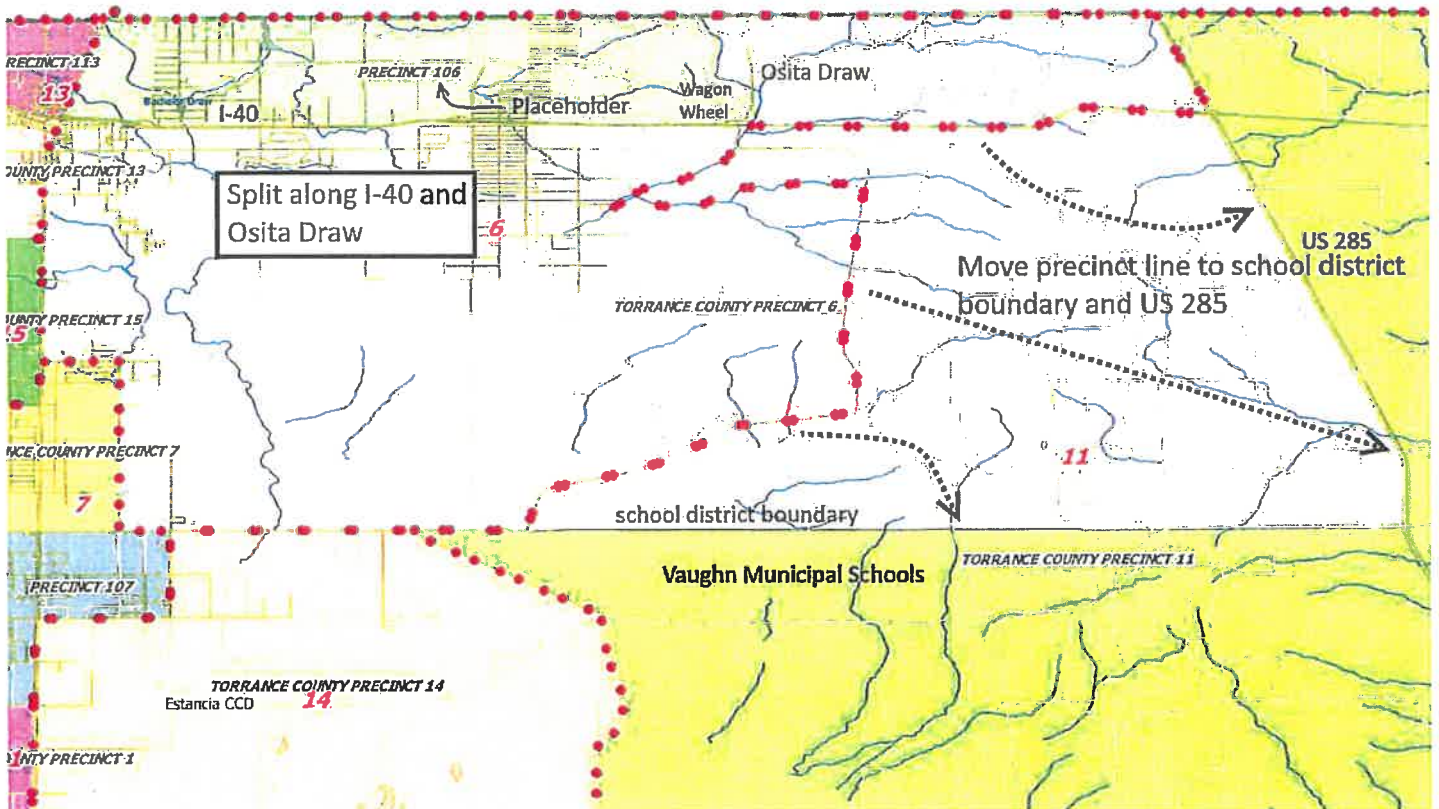
- Red dots/labels = current precincts
- Color shading = proposed precinct split

Precinct 5 split



Red dots/labels = current precincts  
Color shading = proposed precinct split  
proposed precinct adjustment

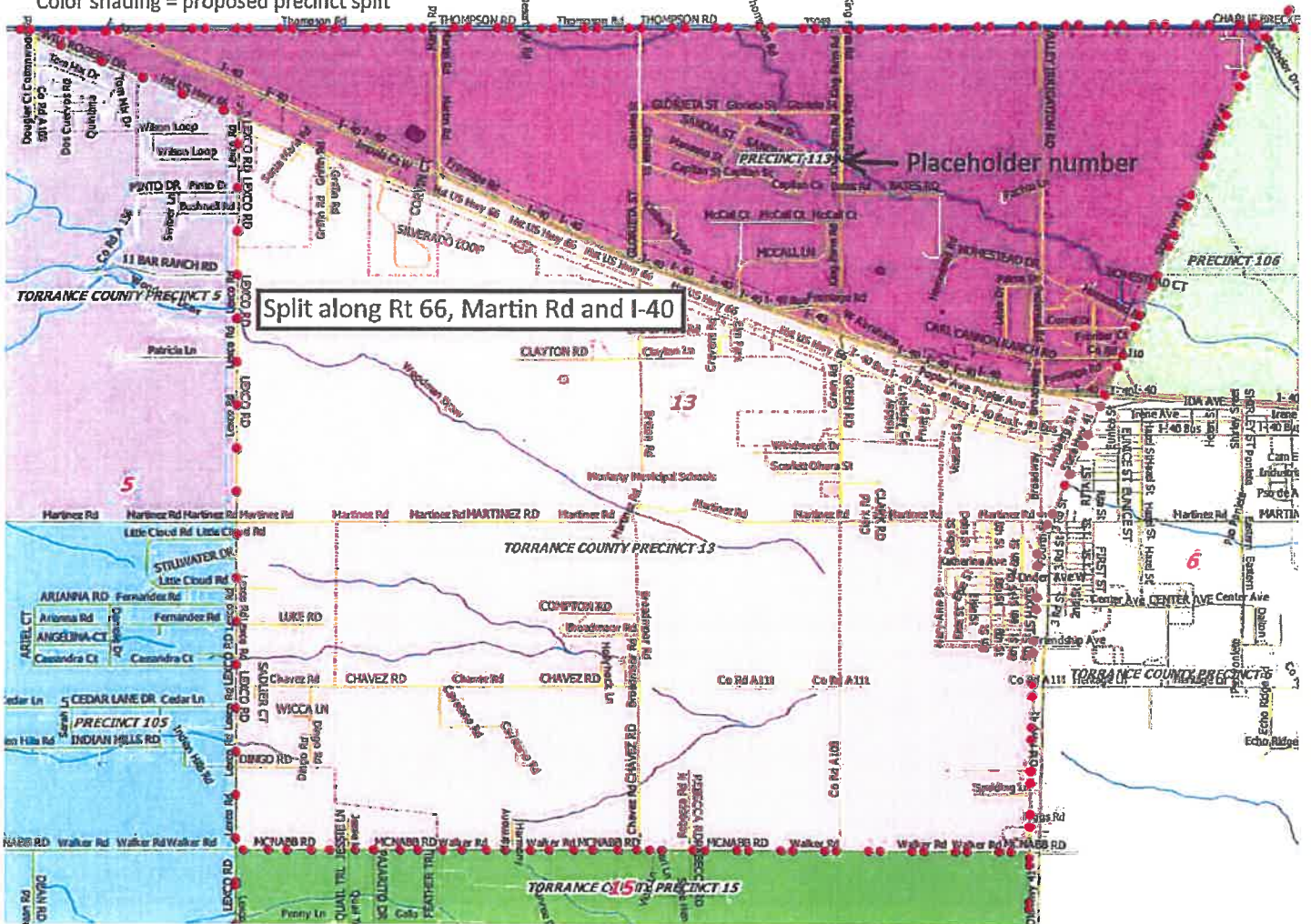
Precinct 6 split  
Precinct 6/11 adjustment





Red dots/labels = current precincts  
Color shading = proposed precinct split

Precinct 13 split





*Agenda Item  
No. 12-C*



## State of New Mexico Office of the State Auditor

CONSTITUENT SERVICES  
(505) 476-3821

May 13, 2019

Noah Sedillo  
Torrance County  
njsedillo@tcnm.us

Dear Noah Sedillo,

Pursuant to NMSA 1978, Sections 12-6-3 and -14, and NMAC 2.2.2.8, the Office of the State Auditor hereby approves the request and contract for Hinkle + Landers, PC (the "IPA") to conduct the Fiscal Year 2019 annual audit or agreed-upon procedures engagement for Torrance County (the "Agency"). This approval is contingent upon the following:

- The IPA and the Agency must use the form of contract generated through the Office of the State Auditor's OSA-Connect system, with no changes. Any changes to the contract must be approved in writing by the State Auditor.
- The contract price and all other terms of the contract must be identical to the information submitted through the OSA-Connect system.
- If applicable, the Agency will submit the contract for any additional required approvals from an oversight authority, including any approvals by the Public Education Department or Higher Education Department required by NMSA 1978, Section 12-6-14.
- If applicable, the Agency will submit to the Department of Finance and Administration Contracts Review Bureau the required number of signed contracts, a copy of this letter and any other required documentation.

If any of these conditions is not satisfied, this approval will be void, and the Agency will be required to commence the contracting process again with the submission of new information through the OSA-Connect system.

When the contract has been fully executed, please email a PDF copy to [reports@osa.state.nm.us](mailto:reports@osa.state.nm.us), as required by NMAC 2.2.2.8(G)(6). If you have any questions, please contact the Office of the State Auditor at (505) 476-3800. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalie Cordova".

Natalie Cordova, CPA  
Deputy State Auditor

## STATE OF NEW MEXICO AUDIT CONTRACT

### Torrance County

---

hereinafter referred to as the "Agency," and

### Hinkle + Landers, PC

---

hereinafter referred to as the "Contractor," agree:

**As required by the Audit Rule, NMAC Section 2.2.2.1 et seq., Contractor agrees to, and shall, inform the Agency of any restriction placed on Contractor by the Office of the State Auditor pursuant to NMAC Section 2.2.2.8, and whether the Contractor is eligible to enter into this Contract despite the restriction.**

#### 1. **SCOPE OF WORK** (Include in Paragraph 25 any expansion of scope)

A. The Contractor shall conduct a financial and compliance audit of the Agency for Fiscal Year 2019 in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, the Audit Act and the Audit Rule (NMAC Section 2.2.2.1 et seq.).

#### 2. **DELIVERY AND REPRODUCTION**

A. In order to meet the delivery terms of this Contract, the Contractor shall deliver the following documents to the State Auditor on or before the deadline set forth for the Agency in NMAC Section 2.2.2.9:

1. an organized, bound and paginated hard copy of the Agency's audit report for review;
2. a copy of the signed management representation letter provided to the IPA by the Agency as required by AU-C580; and
3. a copy of the completed State Auditor Report Review Guide available at [www.osanm.org](http://www.osanm.org);

B. Reports postmarked by the Agency's due date will be considered received by the due date for purposes of NMAC Section 2.2.2.9. Unfinished or excessively deficient reports will not satisfy this requirement; such reports will be rejected and returned to the Contractor and the State Auditor may take action in accordance with NMAC Section 2.2.2.13. If the State Auditor does not receive copies of the management representation letter and the completed Report Review Guide with the audit report or prior to submittal of the audit report, the State Auditor will not consider the report submitted to the State Auditor.

C. As soon as the Contractor becomes aware that circumstances exist that will make the Agency's audit report late, the Contractor shall immediately provide written notification of the situation to the State Auditor. The notification shall include an explanation regarding why the audit report will be late, when the IPA expects to submit the report and a concurring signature by the Agency.

D. Pursuant to NMAC Section 2.2.2.10, the Contractor shall prepare a written and dated engagement letter that identifies the specific responsibilities of the Contractor and the Agency.

E. After its review of the audit report pursuant to NMAC Section 2.2.2.13, the State Auditor shall authorize the Contractor to print and submit the final audit report. Within five business days after the date of the authorization to print and submit the final audit report, the Contractor shall provide the State Auditor an electronic version of the audit report, in PDF format, and the electronic copy of the Excel version of the Summary of Findings Form, Vendor Schedule, Fund Balances, and any GASB 77 data (if applicable). After the State Auditor officially releases the audit report by issuance of a release letter, the Contractor shall deliver **12** copies of the audit report to the Agency. The Agency or Contractor shall ensure that every member of the Agency's governing authority shall receive a copy of the report.

F. The Agency, upon delivery of its audit report, shall submit to the Federal Audit Clearinghouse (FAC) the completed dated collection form and the reporting package described in Section 200.512 of Uniform Guidance for Federal Awards. The submission is required to be made within 30 calendar days of receipt of the auditor's report, or nine months after the end of the audit period.

### 3. COMPENSATION

- A. The total amount payable by the Agency to the Contractor under this Contract shall not exceed **\$44,267.00** including applicable gross receipts tax.
- B. Contractor agrees not to, and shall not, perform any services in furtherance of this Contract prior to approval by the State Auditor. Contractor acknowledges and agrees that it will not be entitled to payment or compensation for any services performed by Contractor pursuant to this Contract prior to approval by the State Auditor.
- C. Total Compensation will consist of the following:

SERVICES	AMOUNTS
(1) Financial statement audit	<b>\$25,675.00</b>
(2) Federal single audit	<b>\$0.00</b>
(3) Financial statement preparation	<b>\$15,375.00</b>
(4) Other nonaudit services, such as depreciation schedule updates	<b>\$0.00</b>
(5) Other (i.e., component units, specifically identified)	<b>\$0.00</b>

Gross Receipts Tax = **\$3,217.00**

Total Compensation = **\$44,267.00** including applicable gross receipts tax

- D. The Agency shall pay the Contractor the New Mexico gross receipts tax levied on the amounts payable under this Contract and invoiced by the Contractor. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below.
- E. The State Auditor may authorize progress payments to the Contractor by the Agency; provided that the authorization is based upon evidence of the percentage of audit work completed as of the date of the request for partial payment. Progress payments up to 70% do not require State Auditor approval, provided that the Agency certifies receipt of services. The Agency must monitor audit progress and make progress payments only up to the percentage that the audit is completed prior to making such payment. Progress payments of 70% or more but less than or equal to 90% require State Auditor approval after being approved by the Agency. If requested by the State Auditor, the Agency shall provide a copy of the approved progress billings. The State Auditor may allow only the first 50% of progress payments to be made without State Auditor approval if the Contractor's previous audits were submitted after the due date. Final payment for services rendered by the Contractor shall not be made until a determination and written finding is made by the State Auditor in the release letter that the audit has been made in a competent manner in accordance with the provisions of this Contract and applicable rules of the State Auditor.
4. **TERM.** Unless terminated pursuant to Paragraphs 5 or 19, this Contract shall terminate one calendar year after the latest date on which it is signed.

### 5. TERMINATION, BREACH AND REMEDIES

- A. This Contract may be terminated:
1. By either party without cause, upon written notice delivered to the other party and the State Auditor at least ten (10) days prior to the intended date of termination.
  2. By either party, immediately upon written notice delivered to the other party and the State Auditor, if a material breach of any of the terms of this Contract occurs. Unjustified failure to deliver the report in accordance with Paragraph 2 shall constitute a material breach of this Contract.
  3. By the Agency pursuant to Paragraph 19, immediately upon written notice to the Contractor and the State Auditor.
  4. By the State Auditor, immediately upon written notice to the Contractor and the Agency after determining that the audit has been unduly delayed, or for any other reason.
- B. By termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. If the Agency or the State Auditor terminates this Contract, the Contractor shall be entitled to compensation for work performed prior to termination in the amount of earned, but not yet paid, progress payments, if any, that the State Auditor has authorized to the extent required by Paragraph 3(E). If the Contractor terminates this Contract for any reason other than Agency's breach of this Contract, the Contractor shall repay to the Agency the full amount of any progress payments for work performed under the terms of this Contract.
- C. Pursuant to NMAC Section 2.2.2.8, the State Auditor may disqualify the Contractor from eligibility to contract for audit services with the State of New Mexico if the Contractor knowingly makes false statements, false assurances or false disclosures under this Contract. The State Auditor on behalf of the Agency or the Agency may bring a civil action for damages or any other relief against a Contractor for a material breach of this Contract.

**D. THE REMEDIES HEREIN ARE NOT EXCLUSIVE, AND NOTHING IN THIS SECTION 5 WAIVES OTHER LEGAL RIGHTS AND REMEDIES OF THE PARTIES.**

**6. STATUS OF CONTRACTOR**

The Contractor and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles or any other benefits afforded to employees of the Agency as a result of this Contract. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed under this Contract unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

**7. ASSIGNMENT**

The Contractor shall not assign or transfer any interest in this Contract or assign any claims for money due or to become due under this Contract.

**8. SUBCONTRACTING**

The Contractor shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the Agency and the State Auditor. An agreement between the Contractor and a subcontractor to subcontract any portion of the services under this Contract shall be completed on a form prescribed by the State Auditor. The agreement shall be an amendment to this Contract and shall specify the portion of the audit services to be performed by the subcontractor, how the responsibility for the audit will be shared between the Contractor and the subcontractor, the party responsible for signing the audit report and the method by which the subcontractor will be paid. Pursuant to NMAC Section 2.2.2.8, the Contractor may subcontract only with independent public accounting firms that are on the State Auditor's List of Approved Firms, and that are not otherwise restricted by the Office from entering into such a contract.

**9. RECORDS**

The Contractor shall maintain detailed time records that indicate the date, time, and nature of services rendered during the term of this Contract. The Contractor shall retain the records for a period of at least five (5) years after the date of final payment under this contract. The records shall be subject to inspection by the Agency and the State Auditor. The Agency and the State Auditor shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the Agency or the State Auditor on behalf of the Agency to recover excessive or illegal payments.

**10. RELEASE**

The Contractor, upon receiving final payment of the amounts due under the Contract, releases the State Auditor, the Agency, their respective officers and employees and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Contract. This paragraph does not release the Contractor from any liabilities, claims or obligations whatsoever arising from or under this Contract.

**11. CONFIDENTIALITY**

All information provided to or developed by the Contractor from any source whatsoever in the performance of this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor, except in accordance with this Contract or applicable standards, without the prior written approval of the Agency and the State Auditor.

**12. PRODUCT OF SERVICES; COPYRIGHT AND REPORT USE**

Nothing developed or produced, in whole or in part, by the Contractor under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor. The Agency and the State Auditor may post an audited financial statement on their respective websites once it is publicly released by the State Auditor. For District Courts and District Attorneys only, the contractor agrees that the Financial Control Division of the Department of Finance and Administration (DFA) is free to use the audited financial statements in the statewide Comprehensive Annual Financial Report (CAFR) and that the Contractor's audit report may be relied upon during the audit of the statewide CAFR, if applicable. However, DFA should not provide to any third party, other than the CAFR auditor, the District Courts' or District Attorneys' draft audit reports or their opinion letters or findings.

**13. CONFLICT OF INTEREST**

The Contractor represents and warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Contract. Each of the Contractor and the Agency certifies that it has followed the requirements of the Governmental Conduct Act, Section 10-16-1, et seq., NMSA 1978, regarding contracting with a public officer, state employee or former state employee, as required by the applicable professional standards.

**14. INDEPENDENCE**

The Contractor represents and warrants its personal, external and organizational independence from the Agency in accordance with the *Government Auditing Standards 2011 Revision*, issued by the Comptroller General of the United States, and NMAC Section 2.2.2.8. The Contractor shall immediately notify the State Auditor and the Agency in writing if any impairment to the Contractor's independence occurs or may occur during the period of this Contract.

**15. AMENDMENT**

This Contract shall not be altered, changed or amended except by prior written agreement of the parties and with the prior written approval of the State Auditor. Any amendments to this Contract shall comply with the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978.

**16. MERGER**

This Contract supersedes all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract. Contractor and Agency shall enter into and execute an engagement letter pursuant to NMAC Section 2.2.2.10, consistent with Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAGAS). The engagement letter and any associated documentation included with or referenced in the engagement letter shall not be interpreted to amend this Contract. Conflicts between the engagement letter and this Contract are governed by this Contract, and shall be resolved accordingly.

**17. APPLICABLE LAW**

The laws of the State of New Mexico shall govern this Contract. By execution of this Contract, Contractor irrevocably consents to the exclusive personal jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising from or related to this Contract.

**18. AGENCY BOOKS AND RECORDS**

The Agency is responsible for maintaining control of all books and records at all times and the Contractor shall not remove any books and records from the Agency's possession for any reason.

**19. APPROPRIATIONS**

The terms of this Contract are contingent upon sufficient appropriations and authorization being made by the legislature or the Agency's governing body for the performance of this Contract. If sufficient appropriations and authorization are not made by the legislature or the Agency's governing body, this Contract shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. This section of the Contract does not supersede the Agency's requirement to have an annual audit pursuant to Section 12-6-3(A) NMSA 1978.

**20. PENALTIES FOR VIOLATION OF LAW**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

**21. EQUAL OPPORTUNITY COMPLIANCE**

The Contractor shall abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico pertaining to equal employment opportunity. In accordance with all such laws, rules, regulations and orders, the Contractor assures that no person in the United States shall, on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap or serious medical condition, spousal affiliation, sexual orientation or gender identity be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Contract. If the Contractor is found not to be in compliance with these requirements during the life of this Contract, the Contractor shall take appropriate steps to correct these deficiencies.

**22. WORKING PAPERS**

A. The Contractor shall retain its working papers of the Agency's audit conducted pursuant to this Contract for a period of at least five (5) years after the date shown on the opinion letter of the audit report, or longer if requested by the federal cognizant agency for audit, oversight agency for audit, pass through-entity or the State Auditor. The State Auditor shall have access to the working papers at the State Auditor's discretion. When requested by the State Auditor, the Contractor shall deliver the original or clear, legible copies of all working papers to the requesting entity.

B. The Contractor should follow the guidance of AU-C 210 A.27 to A.31 and AU-C 510 .A3 to .A11 in communications with the predecessor auditor and to obtain information from the predecessor auditor's audit documentation.

**23. DESIGNATED ON-SITE STAFF**

The Contractor's on-site individual auditor responsible for supervision of work and completion of the audit is Farley Vener. The Contractor shall notify the Agency and the State Auditor in writing of any changes in staff assigned to perform the audit.

**24. INVALID TERM OR CONDITION**

If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected.

**25. OTHER PROVISIONS**

**SIGNATURE PAGE**

This Contract is made effective as of the date of the latest signature.

**AGENCY**

**Torrance County**

**CONTRACTOR**

**Hinkle + Landers, PC**

PRINTED  
NAME: \_\_\_\_\_

PRINTED  
NAME: Farley Vener

SIGNATURE: \_\_\_\_\_

SIGNATURE: *Farley Vener*

TITLE: \_\_\_\_\_

TITLE: President

DATE: \_\_\_\_\_

DATE: 5/14/2019

State Auditor Contract No. 19 - 5030





*Agenda Item  
No. 12-D*



# Torrance County

## Purchasing Department

Noah Sedillo

PO Box 48

205 S 9<sup>th</sup> Street

Estancia, NM 87016

Phone: (505) 544-4730 Fax: (505) 384-5294

[www.torrancecountynm.org](http://www.torrancecountynm.org)

Email: [njsedillo@tcnm.us](mailto:njsedillo@tcnm.us)

**No. 2019-04**

## **INVITATION FOR BIDS FOR CSS-1 FOG SEAL**

Torrance County is seeking sealed competitive bids for tonnage of CSS-1 Fog Seal, price is to include delivery cost – NOT to exceed a total 600 tons. Delivery is required to be “**In-Place**” to any county maintained road within Torrance County (see attached map). Required “**In-Place**” delivery will not exceed from formal award date to December 1, 2019.

A completed **Campaign Contribution Form** (included in the IFB) must be submitted with all proposals. Compliance with NMSA 1978 13-1-191.1 (2006) is required. Any company that fails to submit the **Campaign Contribution Form** with their proposal will be considered unresponsive.

**Torrance County requires one (1) original bid and four (4) copies** for the bid selection team. Any bidder that fails to submit the required number will be considered to be unresponsive.

Clearly mark your sealed bid as “**IFB 2019-04 – CSS-1 FOG SEAL**”. Any bidder that fails to label a bid as such will be considered unresponsive.

**Bid Deadline:** Bids must be submitted to the Torrance County Purchasing Department located in the Torrance County Administrative Offices at 205 S 9<sup>th</sup> Street in Estancia, NM by 2:00 PM on May 20, 2019.

**Bid Opening:** Bids will be opened at 2:15 PM on May 20, 2019 in the Purchasing Office located within the Torrance County Administrative Offices at 205 S 9<sup>th</sup> Street in Estancia, NM.

**Bid Review:** The bids will be reviewed by a bid selection team. A recommendation will be given to the County Commission after all bids are reviewed.

**Bid Award:** The Torrance County Commission will formally award the bid at their regular commission meeting on May 22, 2019 at 9:00 AM. This award date is tentative and can be changed without notice.

*Torrance County reserves the right to reject any or all bids if it is not in the best interest of the County or waive any informality in the bid process. The Invitation for Bids process will be conducted according to the New Mexico Procurement Code (Sections 13-1-28 through 13-1-199, NMSA 1978) which imposes civil and criminal*

*bribes, gratuities, and kick-backs.*

*According to 13-1-158.A., no warrant, check or other negotiable instrument shall be issued in payment for any purchase of services, construction or items of tangible personal property unless the central purchasing office or the using agency certifies that the services, construction of items of tangible personal property have been received and meet specifications.*

All bids must be sealed or will not be accepted. Bids will NOT be accepted after the deadline. Bids may be delivered in person to Torrance County Purchasing Department 205 South 9<sup>th</sup> Street, Estancia, NM 87016 or my mail to the Torrance County Purchasing Department, P.O. Box 48, Estancia, NM 87016. NOTE: United States Postal Service mail is not delivered until after 1:00 PM Mountain Standard Time.

#### **Resident Business Preference**

Pursuant to Section 13-1-21 and Section 13-1-22 NMSA 1978 a resident business possessing a valid resident business certificate shall receive 1% preference less the total cost. The Offeror's proposal must contain a copy of the Resident Business Preference Certificate issued by the New Mexico Taxation and Revenue Department in order to qualify for the preference.

#### **Resident Veterans Preference**

Pursuant to Section 13-1-21 and Section 13-1-22 NMSA 1978 a resident veteran may submit a completed Resident Veterans Preference Certificate in the proposal. The resident veteran shall receive up to 2% preference less the total cost. The Offeror's proposal must contain a Resident Veterans Preference Certificate issued by the New Mexico Taxation and Revenue Department in order to qualify for the preference.

### **CAMPAIGN CONTRIBUTION DISCLOSURE FORM**

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**“Applicable public official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official’s behalf for the purpose of electing the official to statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**“Family member”** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

**“Pendency of the procurement process”** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**“Prospective contractor”** means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

**“Representative of a prospective contractor”** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: \_\_\_\_\_  
(Completed by State Agency or Local Public Body)

**DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:**

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_  
\_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_  
Nature of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_  
Purpose of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title (position)

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title (Position)

County Commission

*Kevin McCall  
Commissioner  
District 1*

*Ryan Schwebach  
Commissioner  
District 2*

*Javier E. Sanchez  
Commissioner  
District 3*



*PO Box 48 ~ 205 Ninth Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)*

County Manager  
*Wayne Johnson*

Deputy County Manager  
*Vacant*

County Attorney  
*Dennis Wallin*

**Attachment to Campaign Contribution Disclosure Form**  
**Current Torrance County Elected Officials**

Commissioner, District 1 – Kevin McCall

Commission Chairman, District 2 – Ryan Schwebach

Commissioner, District 3 – Javier Sanchez

Assessor – Jesse Lucero

Clerk – Linda Jaramillo

Probate Judge – Josie Chavez

Sheriff – Marty Rivera

Treasurer – Tracy Sedillo



*Agenda Item  
No. 12-E*



# Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> A17.15 Torrance County Animal Shelter Addition 751 Salt Mission Trail McIntosh, NM 87032	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: 12/04/18	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001  Date: 5/15/19
<b>OWNER:</b> <i>(Name and address)</i> Torrance County NM PO Box 48 205 9th Street Estancia, NM 87016	<b>ARCHITECT:</b> <i>(Name and address)</i> NCA Architects, LLC 1306 Rio Grande NW Albuquerque, New Mexico 87104	<b>CONTRACTOR:</b> <i>(Name and address)</i> Vigil Contracting Services, Inc. 1512 Coors Blvd. NW Albuquerque, NM 87121

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*


Provide electrical modifications to existing items identified by the CID Building Inspector. These are not in the project scope but are required to receive a Certificate of Occupancy and will make the building safer. \$442.90 + NMGRT

The original Contract Sum was	\$	<u>52,000.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>52,000.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>442.90</u>
The new Contract Sum including this Change Order will be	\$	<u>52,442.90</u>

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

NCA Architects, LLC ARCHITECT <i>(Firm name)</i>	Vigil Contracting Services, Inc. CONTRACTOR <i>(Firm name)</i>	Torrance County NM OWNER <i>(Firm name)</i>
 SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
David Puritz, Project Manager PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
5/15/19 DATE	_____ DATE	_____ DATE



VIGIL CONTRACTING SERVICES, Inc.

# Request #1

1512 Coors SW  
Albuquerque, NM 87121  
Phone: (505) 877-6325  
Fax: (505) 877-1261

Page: 1 of 1  
Job Name/No. TC Animal Shelter  
Location: 751 Salt Mission Trail  
McIntosh, NM 87032  
Project No: GENC\_2018036573  
Issue No: 1 Electrical  
Phone: (505) 255-6400  
Fax:  
Date: 05/15/19

TO: NCA Architects  
1306 Rio Grande Blvd NW  
Albuquerque, NM 87104  
dpuritz@nca-architects.com

Item:	Description:	Unit cost:	Qty	Total Cost:
1	<u>Work by subcontractors</u> Bring electrical up to code - Aegis Electric	\$ 400.00	1	\$400.00
2				

### Work By Vigil CSI

1		hr	10	\$0.00
2		hr	1	\$0.00
3		LS	1	\$0.00
4			1	\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

20	Subtotal - subcontract work			\$400.00
30	Subtotal - contractor's work			\$0.00
40	Admin/OH & Profit - Subcontract work	7.500%		\$30.00
50	Admin/OH & Profit - Contractor work	15.000%		\$0.00
55	Bonding	3.0000%		\$12.90
			Sub Total:	\$442.90
60	State Gross Receipts Tax	6.7500%		\$29.90
			<b>Total:</b>	<b>\$472.80</b>

We propose hereby to furnish material & labor-complete in accordance with these specifications, for the sum of:

Payable as follows:

Per contract allowance.

Total: \$472.80

Vigil CSI Authorized Signature:

Acceptance of Proposal - The prices, specifications & conditions are satisfactory & are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date: \_\_\_\_\_



# AIA Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> A17.15 Torrance County Animal Shelter Addition 751 Salt Mission Trail McIntosh, NM 87032	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: 12/04/18	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002  Date: 5/15/19
<b>OWNER:</b> <i>(Name and address)</i> Torrance County NM PO Box 48 205 9th Street Estancia, NM 87016	<b>ARCHITECT:</b> <i>(Name and address)</i> NCA Architects, LLC 1306 Rio Grande NW Albuquerque, New Mexico 87104	<b>CONTRACTOR:</b> <i>(Name and address)</i> Vigil Contracting Services, Inc. 1512 Coors Blvd. NW Albuquerque, NM 87121

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

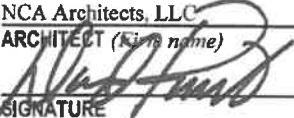
Provide metal panels to cover exposed painted plywood along the west soffit that runs the length of the building. This will minimize future maintenance and match adjacent finishes. \$1,006.83 + NMGR

The original Contract Sum was	\$	52,000.00
The net change by previously authorized Change Orders	\$	442.90
The Contract Sum prior to this Change Order was	\$	52,442.90
The Contract Sum will be increased by this Change Order in the amount of	\$	1,006.83
The new Contract Sum including this Change Order will be	\$	53,449.73

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

NCA Architects, LLC ARCHITECT <i>(Firm name)</i>	Vigil Contracting Services, Inc. CONTRACTOR <i>(Firm name)</i>	Torrance County NM OWNER <i>(Firm name)</i>
 SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
David Puritz, Project Manager PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
5/15/19 DATE	_____ DATE	_____ DATE

VIGIL CONTRACTING SERVICES, Inc.

# Request #2

1512 Coors SW  
Albuquerque, NM 87121  
Phone: (505) 877-6325  
Fax: (505) 877-1261

Page: 1 of 1  
Job Name/No. TC Animal Shelter  
Location: 751 Salt Mission Trail  
McIntosh, NM 87032  
Project No: GENC\_2018036573  
Issue No: 1 Additional trim  
Phone: (505) 255-6400  
Fax:  
Date: 05/15/19

TO: NCA Architects  
1306 Rio Grande Blvd NW  
Albuquerque, NM 87104  
dpuritz@nca-architects.com

Item:	Description:	Unit cost:	Qty	Total Cost:
1	<u>Work by subcontractors</u>			
2			1	\$0.00
<hr/>				
<u>Work By Vigil CSI</u>				
1	Labor	\$ 60.00 hr	10	\$600.00
2		\$ - hr	1	\$0.00
3	Materials	\$ 200.00 LS	1	\$200.00
4	Trip	\$ 50.00	1	\$50.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
20	Subtotal - subcontract work			\$0.00
30	Subtotal - contractor's work			\$850.00
40	Admin/OH & Profit - Subcontract work	7.500%		\$0.00
50	Admin/OH & Profit - Contractor work	15.000%		\$127.50
55	Bonding	3.0000%		\$29.33
			Sub Total:	\$1,006.83
60	State Gross Receipts Tax	6.7500%		\$67.96
			<b>Total:</b>	<b>\$1,074.79</b>

We propose hereby to furnish material & labor-complete in accordance with these specifications, for the sum of:

Payable as follows:

Per contract allowance.

**Total: \$1,074.79**

Vigil CSI Authorized Signature:

Acceptance of Proposal - The prices, specifications & conditions are satisfactory & are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date: \_\_\_\_\_



*Agenda Item  
No. 12-F*



*Agenda Item  
No. 12-G*



**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Cheryl Allen & Matt Propp Emergency Management  
First Last Department / Company / Organization Name

Today's Date: 5/16/19 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 5409 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: callen@tcnm.us mpropp@tcnm.us

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed:  
Approval for Wayne Johnson, County Manager, to  
sign-off on EMPG Grant Application due for  
submital 6/3/19 w/ presentation regarding  
EMPG application.

Is this a Resolution, Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES  NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_



*Agenda Item  
No. 12-H*



*Agenda Item  
No. 13-A*





**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**  
This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Nathan Nial Town of Estancia Mayor  
First Last Department / Company / Organization Name

Today's Date: 5/8/19 Mailing Address: Po Box 166 Estancia NM 87016  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-384-2708 Fax Number: 505-384-2267  
Would you like this Agenda Faxed to you? Yes No

Email Address: Ndial@townofestancia.com

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: May 22<sup>nd</sup>

Brief explanation of business to be discussed:  
Discussion of upcoming expiration of the lease for the fairgrounds between the Town of Estancia and Torrance County. Discussion of the terms of renewal and possible sale of fairground property to the County.

Is this a Resolution, Contract, Agreement, Grant Application, Other? Lease

Has this been reviewed by Grant Committee? YES  NO  N/A If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES  NO  - We believe yes -

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES  NO  Initials: \_\_\_\_\_  
No Impact  
Change in current fund  
Raise Budget (allow 45 days after Commission approval)  
Change in funds (allow 45 days after Commission approval)  
Reduction  
Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_



*Agenda Item  
No. 14*



*Agenda Item  
No. 15*



*Agenda Item  
No. 16*